

2018

Budget



Town of Battleford

5/24/2018

Budget 2018

Town of Battleford

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MAYOR'S MESSAGE

As Mayor of one of Saskatchewan's fastest growing municipalities (9% growth as per the 2016 Census), I am pleased to present the 2018 Budget as prepared by management in consultation with Town Council. During budget preparation all attempts were made to align the budget with Town Council's values and priorities, which are:

Values: Fiscally responsible, transparent, business friendly, communication, engaged community and governance.

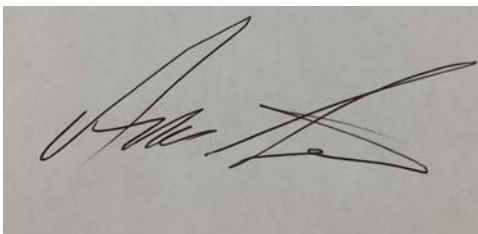
Priorities: Safety, sustainable infrastructure, organizational effectiveness, economic development and quality of life.

With the above Values and Priorities in focus, I feel the 2018 Budget strikes the delicate balance between services provided, capital investment planning and the required funding necessary to deliver the services and make the necessary investments to keep up with our municipal growth.

In the last decade the Town has made significant investments including a new water treatment plant, a new water reservoir for the Westpark subdivision and a new arena ice plant. Going forward over the next five years the Town is planning additional investments in Waste Water treatment and renovations to the arena. These investments are necessary however significant and all efforts will be made to leverage reserves to ensure the Town continues to maintain adequate reserves for future projects.

In addition to the major investments mentioned above, the Town will also be studying the utility infrastructure (water and sewer mains) and developing a long-term plan to proactively replace the ageing utility infrastructure before breakages begin to dramatically increase the maintenance expenses in the Town. In addition the Town will continue to assess aging historic buildings as they relate to the key priorities of the Town as well as review taxation and utility fee policies to ensure equality for all rate payers and ensuring our revenues keep pace with the negative side of growth which is inflation.

Finally, on behalf of myself and Council we pledge to continue the work necessary to enhance the great community we all live in by implementing long term planning. This will ensure we are not just thinking of today but also future generations to come.

A photograph of a handwritten signature in black ink on a light-colored background. The signature is stylized and appears to be the name of the Mayor.

MESSAGE FROM THE CAO

On behalf of the staff and leadership team at the Town of Battleford, I am pleased to present the 2018 Budget to Council and the residents of Battleford. The Leadership Team includes: CAO, Finance Director/Deputy CAO, Director of Parks and Recreation, Public Works Manager, Utilities Manager, Fire Chief, and the Public Safety Officer. Included in this budget is the capital and operating budget. The purpose of the budget is to allocate resources to achieve Council's vision. The budget has been recommended to Council based on criterion determined by Council:

1. Council's Strategic Plan,
2. Asset Management including a risk matrix determining priorities, and
3. The amount of revenue Council is providing for investment in capital projects and the provision of services.

The goal of Administration is to:

1. Deliver the right services at a level between what our residents expect and what is fiscally responsible;
2. Contain costs by demonstrating the value of tax payer money;
3. Maintain the Town's infrastructure for the purpose of remaining competitive, sustaining our quality of life, and the economic success of our residents and businesses; and
4. Advancing Council's Strategic Plan.

Council's strategic plan includes 5 priorities and 6 guiding values:

STRATEGIC PRIORITIES

1. Safety
2. Sustainable Infrastructure
3. Organizational Effectiveness
4. Economic Development and
5. Quality of Life

VALUES

1. Fiscally Responsible
2. Transparent
3. Business Friendly
4. Communication and
5. Engaged Community
6. Governance

MESSAGE FROM THE DIRECTOR OF FINANCE/'DEPUTY CAO

INTRODUCTION

The 2018 Operating and Capital Budgets have been prepared through internal justification of expenses while keeping the Town's strategic goals in view. The Town of Battleford grew approximately 9% in population as of the 2016 Census. As a result, the Town continues to upgrade its ability to meet the demands of a growing community. These needs include increased demands on daily Town operations and on Town infrastructure.

REVENUES

Revenues are forecast to increase in 2018 with projected land sales, reinstatement of SaskEnergy Grants in Lieu of property tax, increase interest on invested reserves, additional fees generated internally, and a forecasted Federation of Canadian Municipalities grant. This budget also recommends a general taxation increase of 3% applied to all taxable properties in the Town based on the average taxable assessment within the Town. The Town for the first time is forecasting revenue from the new household waste transfer station and forecasting a reduced cost to dispose of curbside household garbage due to the new transfer station.

OPERATING EXPENSES

Operating Expenses are forecast to increase as well in 2018 as the Town continues to invest where necessary to enhance service to the citizens. The increase is mainly due to addition of a full-time Deputy Fire Chief, a Finance Supervisor (part time), a temporary Town Planner, investing in feasibility studies of some of the Town's historic buildings and the long-term capital needs of the North Saskatchewan Bridges that connect the Town to Finlayson Island and the City of North Battleford. In 2018, the Town will also invest in engineering studies on the Town infrastructure to ensure the long-term capital planning is as accurate as possible thus work duplication is avoided. The Town also continues to make grants available to various community organizations.

CAPITAL SPENDING

Capital spending in 2018 is expected to be significant as the Town completes the West Park Reservoir project as well as the Arena Ice Plant replacement project. Looking at the 5-year Capital plans for the Town, it is also noteworthy that Capital spending over the next 5 years will remain significant with emphasis on Sanitary Sewer upgrades and additional Arena upgrades as well as continuing to invest in street and underground water/sewer pipe replacement. Driving up the Town's capital spending is the grant to the new Saskatchewan Hospital.

SUMMARY

Reserves at year end 2017 are approximately \$10m, all of which are funded with cash. As mentioned above, the Town has been and is planning to continue to make significant capital investments over the next 5 years. Various methods of funding projects include funded reserves, government grants, tax/rate increases and borrowing. Council will explore all options to fund projects with maximum leveraging of the reserves of the Town.

BUDGET PROCESS

The budget process started in the fall of 2017 but was delayed due to change over in staff. Here is a look at how Administration links Council's Strategic Plan with asset management. This table is utilized as the capital budget is developed. The sample header of the table we use is below.

<i>Project Name</i>	<i>Strategic Priority</i>	Risk Consequence							
		<i>Likelihood of Failure</i>	<i>Injury Risk</i>	<i>Service Interruption</i>	<i>Environmental</i>	<i>Financial</i>	<i>Reputation</i>	<i>Legal</i>	Risk Rating

A similar approach is taken with operations. Some questions we may consider include:

- Does this operational aspect support Council's strategic priorities?
- Do we have a gap in services that is not supporting Council's strategic priority?
- What operational items are we able to complete to prolong the life of an asset?
- Is this operational item cost effective?
- Will residents notice a difference?

BUDGET SUMMARY

OPERATIONS

The Town is expecting to spend approximately \$5.8 million in operations; an increase of approx. 5.4% compared to 2017 Budget. Some of the changes, according to Council's Strategic Plan, from last year include:

Safety

1. Increased safety training for all departments;
2. Repair and replace street signs;
3. A full-time Deputy Fire Chief;
4. Gopher control;
5. Old St. Vital Church;
6. North Saskatchewan River Bridge Trusses; and
7. Emergency Measures Plan.

Sustainable Infrastructure

1. Enhanced maintenance of our water and waste water infrastructure through programs like raw well line flushing;
2. Increased road maintenance to prolong the life of our streets and avenues by inhouse asphaltting of 10th St., Road 656, 35th St. Bypass and 5th, and asphalt patching and crack filling;
3. New culverts and excavation of ditch lines on the west side of 4th Ave between 33rd and 35th St.;
4. Rehabilitating some Town shops;
5. Flats fence repair;
6. Water main swabbing;
7. Asset management training and studies; and
8. Rehabilitating the Old Land Registry Building.

Organizational Effectiveness

1. More efficient work through a new mobile water meter reader and water meter upgrades
2. A new Finance Supervisor (part-time)
3. Enhancing efficiency through improved purchasing policies and increased use of EFTs
4. Enhancing the Town website to better inform citizens regarding news, road closures, fire bans, emergency occurrences, financial results, budgeting, services, contact information, etc

Economic Development

1. A new Community Planner
2. Campground furnishing replacement items such as fire pits, garbage cans and picnic tables
3. Review of Town tax policies and rate fees to ensure policies attract new investment of all levels of housing affordability and also attract small and large business through a fair and level "playing field"
4. More engagement with regional municipal partners to strengthen cooperation and avoid unnecessary duplication of services

Quality of Life

1. Barrier free entrance door at the Alex Dillabough Centre
2. Reforestation at the campground and along some town boulevards
3. Paving some Walking Trails and
4. Expansion of the dog park

CAPITAL

The Town has developed a 5-year capital plan, in 2018 we are anticipating spending approximately \$4.8m. The General Fund will spend approximately \$2.5 million and the Utility Fund will spend approximately \$2.3 million. The spending is significantly more than usual as the Westpark Reservoir project and arena ice plant replacement are multi-year projects finishing in 2018 with a combined estimated spend of approximately \$2.4 million which is approximately half of the projected 2018 capital spending. Some of the other key capital investments include:

Safety

1. Fire Department Command Vehicle (replaces 2002 model)
2. Emergency generators to pump water from the wells

Sustainable Infrastructure

1. Surface and Subsurface work on 2nd Ave between 33rd St and 35th St.
2. Improving drainage in the industrial area
3. Community Consultations on rehabilitating the Town Hall for the next 40 years
4. Community Consultation for the Town Hall

Organizational Effectiveness

1. Two new 1-ton trucks
2. Equipment including two large mowers and
3. Increased communications through Website renewal and more radio time for the mayor

Economic Development

1. Parks and Recreation Master Plan

Quality of Life

1. Completion of the playground in Battleford West;

Other capital considerations need more information before any decisions are made:

1. Assessments are underway to determine the condition of the Town's subsurface infrastructure; many of which are more than 60 years old
 - i. This work will be combined with the road condition assessment to ensure that all the information is available to best determine surface and subsurface projects
2. A comprehensive inspection of the North Saskatchewan River South Channel Bridge, and
3. Assessments have also been undertaken of six of the Town's historic buildings including
 - i. Town Hall
 - ii. Old St. Vital Church
 - iii. Fred Light Museum
 - iv. Gardiner Church
 - v. The Library and
 - vi. The Old Land Registry Building

MOVING FORWARD

As we look forward there are a number of issues we are contemplating:

1. Joining the Canadian Municipal Network for Crime Prevention to enhance the Town's safety
2. Upgrades to our waste water treatment to ensure it can handle growth and is compliant with regulations
3. 80% of the Town's pipes are beyond the end of their design life
4. 80% of the Town's roads are in poor to fair condition
5. Modernization of the Arena
6. Expansion of the cemetery
7. Downtown revitalization and economic development
8. The condition of our historic buildings and the role they play in the Town's economic development and downtown revitalization
9. Upgrades to the arena
10. Future residential development
11. The condition of the North Saskatchewan South Channel Bridge

WHAT DOES THIS MEAN FOR OUR TAXPAYERS

As mentioned above, for the Town to meet the needs of a fast-growing community we must continue to expand services, enhance efficiency of service delivery and invest in our critical infrastructure especially in water/sewer delivery and safety. To do this, communities must be mindful of the limitations on revenue growth through taxation and rate increases. Cost of living pressures and cost of infrastructure replacement and renewal add significant pressure to municipal budgets. The Town of Battleford is no different and although the Town has grown significantly in the past decade, this growth puts added pressure on operations, facilities and infrastructure. The most common approach to managing this pressure is long-term planning. Understanding our needs at least in a 5-year horizon so large capital investments can be managed without tax/rate "shock" to municipal citizens. The Town of Battleford is embarking on this methodology to be proactive and prudent.

Town of Battleford
General Operating Budget Summary for the year 2018

unaudited

Budget 2018 Budget 2017 Actual 2017

REVENUES:

Municipal Tax Levy (3% increase)	\$ 2,959,447	\$ 2,878,000	\$ 2,872,000
Abatements and Adjustments	\$ (20,000)	\$ (35,000)	\$ (94,722)
Discounts on taxes	\$ (120,000)	\$ (150,000)	\$ (113,540)
Penalty on Tax Arrears	\$ 47,500	\$ 32,000	\$ 48,885
Grants-In-Lieu of Taxes	\$ 25,000	\$ 27,000	\$ -
Municipal Operating Grant (Revenue Sharing)	\$ 880,000	\$ 944,223	\$ 826,195
Saskpower Surcharges	\$ 180,000	\$ 175,000	\$ 153,945
Saskenergy Surcharges	\$ 92,000	\$ -	\$ 14,059
Recreation Fees	\$ 449,400	\$ 356,138	\$ 616,172
Recycling Fees	\$ 110,000	\$ 107,100	\$ 106,913
Utility Fees	\$ 1,655,882	\$ 1,605,000	\$ 2,477,157
Waste Collection Fees	\$ 280,000	\$ 272,000	\$ 252,947
Land Sales Gain	\$ 200,000	\$ -	\$ 130,000
Licenses & Permits	\$ 49,500	\$ 73,500	\$ 41,725
Other Fees	\$ 139,395	\$ 142,489	\$ 108,606
Federal Grant (Gas Tax & FCM)	\$ 336,469	\$ 242,274	\$ 247,152
Provincial Grant (Multi Material)	\$ 23,000	\$ 23,000	\$ 22,100
Investment Income / Interest	\$ 150,000	\$ 125,000	\$ 78,778
Total Revenues	\$ 7,437,593	\$ 6,818,724	\$ 7,727,334

EXPENDITURES:

General Government Services	\$ 1,212,179	\$ 1,102,840	\$ 1,140,745
Police Services	\$ 297,700	\$ 297,500	\$ 291,366
Fire and Protective Services	\$ 336,050	\$ 350,305	\$ 331,397
Transportation Services	\$ 949,204	\$ 935,977	\$ 937,281
Waste Disposal Services	\$ 318,185	\$ 312,063	\$ 310,482
Public Health & Welfare Services	\$ 10,710	\$ 7,943	\$ 13,401
Planning & Development Services	\$ 139,800	\$ 136,405	\$ 101,851
Recreational & Cultural Services	\$ 1,388,255	\$ 1,184,814	\$ 1,232,043
Utilities	\$ 1,126,729	\$ 1,172,035	\$ 1,210,588
Total Expenditures	\$ 5,778,812	\$ 5,499,882	\$ 5,569,154
Cash Surplus from Operations	\$ 1,658,781	\$ 1,319,842	\$ 2,158,180
Cash Surplus from General	\$ 1,129,628		
Cash Surplus from Utilities	\$ 529,153		

Capital General 2018 Spend	\$ (2,528,668)
General Surplus 2018	\$ 1,129,628
General Reserves	\$ 1,399,040
Balanced Budget	0

Capital Utilities 2018 Spend	\$ (2,340,000)
Utilities Surplus 2018	\$ 529,153
Utilities Reserves	\$ 1,810,847
Balanced Budget	0

This budget was approved by Council on the 24th day of May, 2018

unaudited

2018 Budget 2017 Budget 2017 Actual Notes

REVENUES

TAXES (Schedule 1)

1-1-1100-1010 General Municipal Tax Levy	\$ (2,959,447.08)	-2,878,000.00	-2,872,000.00	3% increase in 2018
1-1-1100-1040 Abatements and Adjustments	\$ 20,000.00	35,000.00	94,721.69	
1-1-1100-1030 Discount on Current Years Taxes	\$ 120,000.00	150,000.00	113,540.42	
Net Levy for Municipal Purposes				
1-1-1100-1020 Penalty on Tax Arrears	\$ (40,000.00)	-32,000.00	-40,789.82	
1-1-1523-0001 Other	\$ (7,500.00)	0.00	-8,095.67	
Total Taxes	\$ (2,866,947.08)	\$ (2,725,000.00)	\$ (2,712,623.38)	

UNCONDITIONAL GRANTS

1-1-1620-0001 Municipal Operating Grant (Revenue Sharing)	\$ (880,000.00)	-944,223.00	-826,195.13
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GRANTS -IN-LIEU OF TAXES (Schedule. 2)

1-1-1200-0001 Federal GIL (Parks Canada)	\$ (13,000.00)	-15,500.00	0.00
1-1-1200-0010 Provincial GIL (Min Cent Services - CourtHouse, Sasktel)	\$ (12,000.00)	-11,500.00	0.00
1-1-1200-0020 Saskenergy Surcharges	\$ (92,000.00)	0.00	-14,059.17
1-1-1630-0001 SaskPower Surcharges	\$ (180,000.00)	-175,000.00	-153,944.66
Total Grants in Lieu of Taxes	(297,000.00)	(202,000.00)	(168,003.83)

FEES AND CHARGES (Schedule 1)

1-1-1415-0000 Custom Work UHC Program 47804/1000	\$ (10,000.00)	0.00	-20,040.02	
1-1-1415-5050 Works Other Revenue	\$ (25,000.00)	-1,800.00	-3,129.50	Incls Lorass Royalty Fees Re: Transfer Station
1-1-1516-0001 Rentals	\$ (60,000.00)	-60,950.00	-58,391.63	
1-1-1413-0000 Fire Fees RM 5000 other 1000	\$ (13,000.00)	-13,500.00	-12,917.75	
Recreation Fees:				
1-1-1421-0002 Recreation Centre Fees: Skating Rink	\$ (143,100.00)	-132,000.00	-147,343.65	
1-1-1421-0001 Arena Advertising	\$ (6,900.00)	-4,650.00	-7,950.00	
1-1-1423-0001 Swimming Pool - Tot Lot	\$ (18,900.00)	-9,500.00	-10,405.00	
1-1-1424-0007 Baseball diamonds	\$ (15,500.00)	-13,650.00	-15,166.88	
1-1-1420-0001 Campground	\$ (110,000.00)	-90,000.00	-119,767.69	
1-1-1426-0001 Recreation Program Fees: Other	\$ (3,100.00)	-4,788.00	-5,153.74	
1-1-1430-0001 Parade Fees	\$ (5,000.00)	-5,500.00	-4,856.03	
1-1-1440-0001 Other	\$ -	-7,300.00	-68,962.42	
1-1-1425-0001 Other Revenue (Archers \$12k)	\$ (12,600.00)	-12,100.00	-28,974.99	
1-1-1417-0001 Communities in Bloom	\$ (200.00)	-150.00	-350.00	
1-1-1440-0001 Sk Lotteries \$41.8k, CIF \$25k, RW \$1k, RM7.3k	\$ (75,100.00)	-1,000.00	-68,962.42	
1-1-1429-1000 Library/Museum Donation/MA Grant	\$ -	-3,000.00	0.00	
1-1-1429-0001 Museum Admissions	\$ (5,000.00)		-5,830.71	
1-1-1429-0050	\$ -		-280.00	
1-1-1440-0001 Museum Grant	\$ (3,000.00)	-3,500.00	-68,962.42	
1-1-1427-0007 ADC Fees	\$ (30,000.00)	-31,000.00	-30,230.69	

		2018 Budget	2017 Budget	2017 Actual	Notes
1-1-1428-0001	Trails Donation	\$ -	0.00	0.00	
1-1-1418-0001	Performing arts theater: Opera donation	\$ -	0.00	-5,000.00	
1-1-1416-0001	Cemetery Fees	\$ (21,000.00)	-18,000.00	-27,975.00	
1-1-1410-0050	Business Licenses	\$ (36,000.00)	-35,000.00	-36,740.00	
1-1-1410-0070	Building & Plumbing Permits	\$ (10,000.00)	-35,000.00	-2,370.38	
1-1-1410-0060	Dog License	\$ (3,500.00)	-3,500.00	-2,615.00	
	Other (Specify)				
1-1-1410-0010	Tax Certificate	\$ (5,000.00)	-5,250.00	-4,290.00	
1-1-1410-0020	General Office Services	\$ (3,000.00)	-3,000.00	-215.00	
1-1-1415-5000	Waste Collection Fees	\$ (280,000.00)	-272,000.00	-252,946.75	
1-1-1415-5010	Recycling Fees	\$ (110,000.00)	-107,100.00	-106,913.17	
1-1-1514-0001	Fines - Prov/local	\$ (10,000.00)	-13,500.00	-6,492.32	
1-1-1514-0010	Parking Fines	\$ (500.00)			
1-1-1514-0020	Dog Fines	\$ (200.00)		0.00	
1-1-1514-0030	Pound Fees	\$ -	-200.00	0.00	
1-1-1410-0080	Sale of Supply/Other: Zoning / Discretionary Use Fees	\$ -	-1,300.00	0.00	
1-1-1415-5050	Works other revenue	\$ (2,000.00)		-3,129.50	
1-1-1415-5055	Garden Lawn Container revenue	\$ (6,612.00)		0.00	
Total Fees and Charges		(1,024,212.00)	(888,238.00)	(1,126,362.66)	
UTILITY REVENUE (Schedule 1)					
1-1-6112-0000	Water	\$ (825,000.00)	-820,000.00	-693,731.70	
6124-0030	Infrastructure Fee	\$ (370,000.00)	-345,000.00	-297,259.47	
6113-0000	Sewer	\$ (420,000.00)	-385,000.00	-360,213.14	
6111-0020	Other Utilities - Connections/custom/misc.	\$ (10,000.00)	-55,000.00	-11,654.50	
6124-0010				-18,154.88	
6124-0020	(Internal \$25882)	\$ (30,882.00)		-1,096,143.21	Oil Spill Revenue in 2016 and 2017
Total Utility Revenue		(1,655,882.00)	(1,605,000.00)	(2,477,156.90)	
MAINTENANCE AND DEVELOPMENT CHARGES					
1410-0040	Development Charges	\$ (4,083.00)	-4,083.00	0.00	Local Imp Interest
Total Maintenance and Development Charges		(4,083.00)	(4,083.00)	-	
CAPITAL ASSET PROCEEDS					
1910-0000		\$ -			
1410-0150	LAND SALES - GAIN	\$ (200,000.00)	\$ -	\$ -	
INVESTMENT INCOME AND COMMISSIONS					
1410-0100	Interest	\$ (150,000.00)	-125,000.00	-78,777.99	
Total Investment Income and Commissions		(150,000.00)	(125,000.00)	(78,777.99)	
CAPITAL REVENUE					
1720-0010	Provincial Multi Material	\$ (23,000.00)	0.00	-22,100.00	
1710-0000	Gas Tax (254k & FCM 82k)	\$ (336,469.00)	-242,274.00	-247,152.00	2018: 254,469
1440-0001		\$ -	-82,500.00	-68,962.42	
Total Conditional and Unconditional Grants		(359,469.00)	(324,774.00)	(338,214.42)	
TOTAL REVENUES		(7,437,593.08)	(6,818,724.00)	(7,727,334.31)	2017 included oil spill revenues

			2018 Budget	2017 Budget	2017 Actual	Notes
EXPENDITURES						
General Government						
2120-0010	Wages & Benefits		\$ 480,479.20	445,000.00	427,077.13	see worksheet
2110-0100	Wages	Council & Comm. Mtgs.	\$ 82,000.00	81,500.00	76,520.77	
2110-0110	Wages	Council Travel & Training	\$ 12,000.00	10,000.00	12,811.28	
Subtotal Wages and Benefits			574,479.20	526,500.00	503,597.90	
Professional/Contract Services						
2120-0375	Legal Fees		\$ 25,000.00	20,000.00	38,184.12	
2120-0390	Audit		\$ 15,000.00	15,000.00	6,360.00	
2120-0220	Assessment - SAMA		\$ 38,000.00	37,769.00	15,470.00	
2120-0240	Advertising		\$ 11,000.00	10,000.00	11,445.06	
2120-0395	Engineering		\$ 95,000.00	10,000.00	41,749.23	Asset Mgt & Sewer Condition Consulting
2120-0100	Admin Travel, Training, Conferences		\$ 20,000.00	17,500.00	24,222.50	
2120-0260	Insurance (General & Bond)		\$ 98,000.00	97,000.00	2,412.67	
2120-0250	Memberships/Subscriptions		\$ 11,000.00	11,000.00	11,763.80	
2120-0110	Board of Revision		\$ 1,000.00	2,500.00	350.00	
2120-0365	Contracted Tax Enforcement/Collection		\$ 1,000.00	1,000.00	368.80	
2120-0120	Janitorial Contract		\$ 6,000.00	5,916.00	6,048.45	
2135-0300	Janitorial Ag Canada		\$ 12,500.00	13,055.00	12,495.35	
2120-0255	Contracted Repairs: TCA		\$ -	2,500.00	0.00	
2120-0130	Contract for Postage Meters, IT		\$ 70,000.00	70,000.00	68,513.88	
2120-0385	cash over/short		\$ 100.00	25.00	-20.34	
2120-0530	Bank charges		\$ 1,000.00	25.00	1,025.47	
Subtotal Professional Contracted Services			\$ 404,600.00	\$ 313,290.00	\$ 240,388.99	
Utilities						
2135-0405	Heat	Ag Canada	\$ 2,000.00	4,000.00	1,934.76	
2120-0405		Town Hall	\$ 4,000.00	4,000.00	4,456.81	
2135-0400	Power	Ag Canada	\$ 7,000.00	3,000.00	6,965.20	
2120-0400		Town Hall	\$ 5,500.00	3,000.00	5,836.37	
2135-0410	Water	Ag Canada	\$ 800.00	750.00	791.48	
2120-0410		Town Hall	\$ 1,200.00	750.00	1,180.70	
2120-0420	Telephone	Town Hall	\$ 9,200.00	6,000.00	9,276.15	
Subtotal Utilities			29,700.00	21,500.00	30,441.47	
Maintenance, Materials and Supplies						
2120-0210	Postage		\$ 8,000.00	12,500.00	2,714.40	
2135-0600	Town Hall Maintenance		\$ 4,000.00	5,275.00	3,058.02	
2120-0200	Town Hall Supplies		\$ 10,000.00	5,775.00	9,211.37	
2120-0380	Election supplies		\$ -	2,000.00	0.00	
2135-0500	Ag Canada Maintenance		\$ 1,000.00	11,000.00	1,264.53	
2135-0550	Ag Canada Supplies		\$ 400.00	11,000.00	212.77	
Subtotal Maintenance, Materials and Supplies			23,400.00	36,550.00	16,248.32	
2120-0360	Grants and Contributions		\$ 165,000.00	165,000.00	165,200.00	C of NB: \$160k; Battleford Trade: \$5k
2120-0510	Other (Specify)	Local Imp Cost Recovery	\$ -		0.00	
2120-0370	Other office expense		\$ 15,000.00		34,868.10	BDM Accounting Services (3 months)
Total General Government Expenditures			\$ 1,212,179.20	\$ 1,102,840.00	\$ 1,140,744.78	
Policing						
Professional/Contract Service						
2210-0010	RCMP Contract		\$ 290,000.00	290,000.00	283,684.00	
2210-0085	City Liason Officer cost share		\$ 7,700.00	7,500.00	7,682.00	
Subtotal Policing Protection			297,700.00	297,500.00	291,366.00	

		2018 Budget	2017 Budget	2017 Actual	Notes
Protective Services					
2260-0010	Admin Assistant	0	30,000.00	1,805.00	
2221-0010	Salaries & Benefits	\$ 166,000.00	99,000.00	91,277.00	Incls, Fire Chief, Deputy Fire Chief and volunteers
Subtotal Fire Wages and Benefits		166,000.00	99,000.00	91,277.00	
Professional/Contract Services					
2221-0280	911 Dispatch Contract	\$ 7,000.00	7,000.00	1,953.00	
2221-0480	Memberships / Travel / Training	\$ 11,000.00	10,500.00	7,559.00	
2221-0260	Insurance	\$ 1,000.00	1,000.00	1,023.00	
2221-0270	Licenses	\$ 1,000.00	1,000.00	1,038.00	
Subtotal Fire Professional/Contract Services		20,000.00	19,500.00	11,573.00	
Utilities					
2221-0405	Heat	\$ 4,000.00	4,000.00	3,624.00	
2221-0400	Power	\$ 4,500.00	4,500.00	4,967.00	
2221-0410	Water	\$ 1,000.00	1,000.00	310.00	
2221-0420	Telephone	\$ 4,000.00	4,000.00	4,302.00	
Subtotal Fire Utilities		13,500.00	13,500.00	13,203.00	
Maintenance, Materials and Supplies					
2221-0200	Office Supplies	\$ 1,000.00	1,000.00	2,248.00	
2221-0600	Equipment Maint.	\$ 15,000.00	15,000.00	11,540.00	
2221-0710	Fuel / Oil	\$ 2,000.00	2,000.00	1,385.00	
2221-0900	2002 Fire Van (Command Vehicle)	\$ 1,000.00	1,000.00	2,213.00	
2221-0901	1992 Rescue Unit	\$ 1,000.00	1,000.00	0.00	
2221-0902	1990 Pumper Engine #3	\$ 1,000.00	1,000.00	2,875.00	
2221-0903	1983 Pumper Engine #4	\$ 1,000.00	1,000.00	212.00	
2221-0904	2015 Pumper Engine #1	\$ 1,000.00	1,000.00	1,156.00	
2260-0914	2013 Red Chev Truck	\$ 1,000.00	800.00	1,949.00	
2260-0916	2008 Ranger ATV	\$ 800.00	800.00	672.00	
2221-0500	Building Maintenance	\$ 15,000.00	25,000.00	13,746.00	
2221-0800	Small Tools and Equipment	\$ 10,000.00	15,000.00	6,526.00	
Subtotal Fire Maintenance, Materials & Supplies		49,800.00	64,600.00	44,522.00	
2230-0780	Building Expense	\$ 2,000.00	50,000.00	6,038.00	
2230-0790	EMO	\$ 10,000.00	14,955.00	13,441.00	
2230-0795	EMO Communications	\$ 2,000.00	1,500.00	1,993.00	
2260-0080	Salaries - Bylaw	\$ 60,000.00	62,000.00	50,557.00	new bylaw officer
2260-0200	Supplies - office	\$ 850.00	1,500.00	845.00	
2260-0270	Vehicle license	\$ 4,000.00	2,200.00	3,945.00	
2260-0360	Grants	\$ 2,400.00	14,750.00	14,750.00	humane society
2260-0400	Utility - Electricity	\$ -	0.00	0.00	
2260-0405	Utility - Gas	\$ 600.00	700.00	682.00	
2260-0410	Utility - Water	\$ -	0.00	0.00	
2260-0420	Utility - Telephone	\$ -	0.00	0.00	
2260-0500	Pest control supplies	\$ 1,000.00	2,500.00	1,029.00	
2260-0600	Equipment maintenance	\$ 1,200.00	1,500.00	1,102.00	
2260-0710	Fuel/Oil	\$ 2,000.00	1,100.00	1,053.00	
2260-0740	Pest control chemicals	\$ 200.00	500.00	0.00	
2260-0915	2002 Red GMC Truck	\$ 500.00	500.00	387.00	
Subtotal Fire Protection		86,750.00	153,705.00	95,822.00	
Total Protective Services		336,050.00	350,305.00	331,397.00	

2018 Budget 2017 Budget 2017 Actual Notes

Transportation Services

2310-0010 Transportation Wages & Benefits \$ 395,514.00 351,123.00 275,816.00 (incls new seasonal position \$30k)

Subtotal Wages and Benefits 395,514.00 351,123.00 275,816.00

2311-0900	Contract Street Patching	\$ 107,484.00	95,176.00	72,144.00
2312-0865	UHCP	\$ -		
2311-0395	Engineering Services	\$ -	10,000.00	
2312-0765	Bridge 658	\$ -		
2312-0760	Snow Removal Contract	\$ -		
2311-0100	Travel, Meals, Subsistence Training	\$ 5,000.00	10,049.00	1,443.00
2310-0270	Insurance/Vehicle Registration	\$ 16,265.00	16,654.00	12,771.00
2310-0901	2010 GMC 1/2 Ton	\$ 1,142.00	717.00	1,515.00
2310-0902	2014 Dodeg Ram 1500	\$ 646.00	506.00	70.00
2310-0904	2002 GMC 1 Ton	\$ 1,070.00	801.00	499.00
2310-0905	1997 Bobcat	\$ 811.00	803.00	20.00
2310-0907	2007 Freightliner	\$ 2,719.00	0.00	0.00
2310-0908	2012 Skidsteer	\$ 1,143.00	3,442.00	65.00
2310-0909	1963 Lift Truck	\$ -	1,276.00	1,051.00
2310-0910	2006 Backhoe Loader	\$ 2,346.00	1,297.00	153.00
2310-0911	2006 Pelican Street Sweeper	\$ 4,581.00	5,011.00	2,399.00
2310-0912	2007 JD 770D grader	\$ 11,738.00	22,288.00	13,783.00
2310-0913	Portable Units	\$ 18,537.00	15,265.00	19,657.00
2310-0917	1989 Ford Truck	\$ 5,846.00	2,851.00	1,009.00
2310-0919	2013 Freightliner	\$ 1,754.00	1,580.00	999.00
2310-0920	1990 3 Ton Sander	\$ -	142.00	0.00
2310-0921	2008 Sterling 3 Ton	\$ 1,553.00	1,205.00	333.00
2311-0100	Staff Travel / Training	\$ -		

Subtotal Professional/Contract Services 182,635.00 189,063.00 127,911.00

Utilities

2311-0405	Heat	\$ 4,500.00	5,753.00	4,506.00
2311-0400	Power	\$ 1,000.00	0.00	0.00
2314-0450	Street Lights (including decorative lighting)	\$ 93,000.00	102,387.00	92,552.00
2314-0660	Street Lights - construction charge	\$ 3,816.00	0.00	0.00
2314-0875	Street Light Decorations	\$ 212.00	210.00	0.00
2311-0410	Water	\$ 1,272.00	651.00	300.00
2311-0420	Telephone	\$ 3,000.00	3,442.00	2,884.00

Subtotal Utilities 106,800.00 112,443.00 100,242.00

Maintenance, Materials & Supplies

2311-0515	Work shop supplies	\$ 4,659.00	4,615.00	5,365.00
2311-0600	Work shop janitorial	\$ 13,245.00	25,014.00	12,542.00
2311-0200	Office Supplies	\$ 3,500.00	4,357.00	2,389.00
2310-0700	Tools	\$ 3,147.00	3,117.00	820.00
2311-0710	Fuel & Oil	\$ 26,412.00	27,072.00	15,948.00
2311-0860	Gravel/Sand	\$ 76,944.00	85,979.00	67,743.00
2311-0865	Culverts/Storm Sewers	\$ 14,087.00	8,258.00	1,533.00
2311-0875	Asphalt/Surfacing Material	\$ 68,222.00	67,578.00	36,320.00
2314-0880	Road/Street signs	\$ 16,676.00	13,316.00	9,763.00
2312-0870	Sidewalks	\$ 13,886.00	18,755.00	7,831.00
2312-0880	Bus Shelter Maintenance	\$ 1,908.00	2,205.00	94.00
2312-0890	Highway Commercial Bldg	\$ 10,439.00	12,057.00	10,474.00
2312-0895	Trestle Bridge	\$ 530.00	525.00	290.00
2312-0896	North Sask Bridge	\$ 10,600.00	10,500.00	12,200.00

Subtotal Maintenance, Materials and Supplies 264,255.00 283,348.00 183,312.00

2135-0550	Other - Ag building / Town office	\$ -	0.00	
2135-0600			0.00	

Total Transportation Services 949,204.00 935,977.00 937,281.00

		2018 Budget	2017 Budget	2017 Actual	Notes
Waste Disposal Services					
2400-0010	Admin and Supervisor	\$ 37,102.00	39,953.00	16,114.00	
	Municipal Force Benefits				
Subtotal Wages and Benefits		37,102.00	39,953.00	16,114.00	
Professional Contract Services					
2400-0760	Waste Collection/Disposal Contracted	\$ 130,470.00	135,114.00	138,901.00	Incls reduced tipping cost approx. 8%
2400-0770	Recycling Collection	\$ 107,000.00	107,100.00	18,869.00	
2400-0600	Contracted Repairs	\$ 13,255.00	2,546.00	20,720.00	
2400-0270	License & Insurance	\$ 5,095.00	4,951.00	3,570.00	
Subtotal Professional/Contract Services		255,820.00	249,711.00	182,060.00	
Maintenance, Materials & Supplies					
2400-0710	Fuel & Oil	\$ 9,512.00	12,717.00	12,640.00	
2400-0906	2004 Freightliner	\$ 3,355.00	2,378.00	5,862.00	
2400-0914	2015 Freightliner	\$ 11,230.00	6,149.00	6,146.00	
2400-0610	Misc Collection costs	\$ 1,166.00	1,155.00	2,660.00	
	Small Tools and Equipment				
Subtotal Maintenance, Materials & Supplies		25,263.00	22,399.00	27,308.00	
Total Waste Disposal Services		318,185.00	312,063.00	310,482.00	
Cemetary					
Professional Contract Services					
2500-0010	Salaries Cemetary	\$ 8,760.00	7,575.00	1,634.00	
	Contracted Cemetary Maintenance	\$ -			
2500-1250	Contracted maintenance	\$ 1,950.00	368.00	11,767.00	
	Insurance	\$ -			
2500-1000	Housing Authority/Nursing Home Deficit	\$ -		0.00	
Subtotal Professional/Contract Services		10,710.00	7,943.00	13,401.00	
Total Cemetary		10,710.00	7,943.00	13,401.00	
Planning and Development Services					
Professional/Contract Services					
2600-2000	Contracted Planner/survey	\$ 10,000.00	10,000.00	33,163.00	Mentoring Planner 1
2120-0010	Planner 1	\$ 28,800.00	0.00	0.00	New Planner 1 (half year only)
2650-0009	Tourism Reception cost share	\$ -	0.00		
2650-0010	Battlefords Toourism Agreement	\$ 45,000.00	44,865.00		
Subtotal Professional/Contract Services		83,800.00	54,865.00	33,163.00	
Maintenance, Materials & Supplies					
2600-2400	Community Development	5,000	7,500.00	9,863.00	
2600-2450	Economic Development	2,000	5,000.00	0.00	
Subtotal Maintenance, Materials and Supplies		7,000	12,500	9,863	
2600-2200	Grant - Handi Bus	41,000	43,913.00	40,698.00	
2600-2300	Grant - Concern for Youth	8,000	7,000.00	0.00	
2600-2500	Grant - River Valley (in P&R budget)	0	18,127.00	18,127.00	
	Sub Total	49,000	69,040	58,825	
Total Planning and Development Expenditures		139,800	136,405	101,851	

2018 Budget 2017 Budget 2017 Actual

Notes

Recreation and Cultural Services

2700-0010	Admin	\$ 130,575.00	126,150.00	107,645.00
2710-0010	Arena	\$ 146,895.00	131,469.00	81,559.00
2771-0010	Playgrounds	\$ 155,483.00	151,726.00	153,869.00
2772-0010	Tot Lot	\$ 25,150.00	23,100.00	13,729.00
2783-0010	Campground	\$ 75,770.00	68,247.00	53,261.00
2785-0010		\$ -	0.00	0.00
2790-0010	FL Museum	\$ 81,285.00	72,760.00	57,991.00
	Municipal Force Benefits			
Subtotal Wages and Benefits		615,158.00	573,452.00	468,054.00

Professional/Contract Services

2700-0240	Admin Advertising	\$ 1,750.00	2,678.00	1,716.00
2720-0240	Advertising Flats	\$ 150.00	0.00	
2730-0240		\$ 270.00	326.00	208.00
2783-0240	Advertising Campground	\$ 3,150.00	2,100.00	1,438.00
2790-0240	Advertising FL Museum	\$ 360.00	368.00	779.00
2700-0395	Admin -Engineering Services	\$ 20,000.00	22,000.00	
2700-0300	Admin -Travel, Meals and Subsistence	\$ 1,650.00	2,494.00	1,026.00
2700-0350	Admin - Rec Board Allowance	\$ 450.00	446.00	304.00
2710-0300	Arena Travel, Conferences, Workshops	\$ 1,425.00	2,814.00	2,586.00
2771-0300	Playgrounds Training / Conferences	\$ 13,800.00	7,119.00	409.00
2772-0300	Tot Lot Training / Workshops	\$ 1,475.00	1,260.00	874.00
2790-0100	FL Museum Travel/Training/Workshops	\$ 570.00	105.00	0.00
2771-0270	Playgrounds Licenses/Insurance	\$ 7,350.00	7,959.00	6,229.00
2700-0250	Admin -Memberships/Subscriptions	\$ 500.00	525.00	1,220.00
2790-0250	FL Museum Memberships/Subs.	\$ 370.00	420.00	690.00
2720-0020	Flats Contract	\$ 19,900.00	18,500.00	11,329.00
2730-0080	Contracted Janitorial	\$ 48,000.00	47,600.00	46,200.00
2783-0220	Contracted Services Campground	\$ 2,500.00	6,353.00	0.00
2785-0500	Library Janitorial Contract	\$ 1,920.00	1,916.00	1,704.00
2790-0660	FL Museum Alarm System	\$ 1,400.00	1,260.00	929.00
2771-0800	Playgrounds Equip. Rental	\$ 650.00	525.00	386.00
2786-0280	Lakeland Library Requisition	\$ 83,752.00	74,500.00	74,999.00
Subtotal Professional/Contract Services		211,392.00	201,268.00	153,026.00

(Historic building assessments)

Utilities

2710-0405	Heat	Arena	\$ 17,500.00	17,325.00	18,387.00
2715-0405		Curling Rink	\$ 6,700.00	7,665.00	2,101.00
2730-0405		ADC	\$ 7,200.00	8,138.00	5,819.00
2760-0405		Parks Shop	\$ 2,700.00	3,360.00	2,419.00
2771-0405		Playgrounds	\$ -	0.00	0.00
2772-0405		Tot Lot	\$ 2,000.00	1,864.00	2,014.00
2783-0405		Campground	\$ 1,700.00	1,470.00	349.00
2785-0405		Library	\$ 1,700.00	2,363.00	1,536.00
2790-0405		FL Museum	\$ 5,700.00	5,670.00	4,808.00
2710-0400	Power	Arena	\$ 55,000.00	61,688.00	55,128.00
2715-0400		Curling Rink	\$ 3,000.00	2,730.00	2,551.00
2720-0400		Flats	\$ 1,000.00	1,155.00	1,085.00
2730-0400		ADC	\$ 8,400.00	9,450.00	7,735.00
2760-0400		Parks Shop	\$ 4,200.00	4,305.00	4,245.00
2771-0400		Playgrounds	\$ 1,300.00	1,470.00	1,274.00
2772-0400		Tot Lot	\$ 1,100.00	1,155.00	1,050.00
2783-0400		Campground	\$ 12,000.00	12,705.00	12,640.00
2785-0400		Library	\$ 1,400.00	1,470.00	1,430.00
2790-0400		FL Museum	\$ 3,300.00	3,255.00	3,262.00
2710-0410	Water	Arena	\$ 3,200.00	2,888.00	2,243.00
2715-0410		Curling Rink	\$ 800.00	840.00	310.00
2720-0410		Flats	\$ 2,200.00	1,680.00	0.00
2730-0410		ADC	\$ 900.00	945.00	310.00
2760-0410		Parks Shop	\$ 750.00	788.00	310.00
2771-0410		Playgrounds	\$ 7,400.00	7,350.00	0.00
2772-0410		Tot Lot	\$ 1,200.00	1,470.00	0.00
2783-0410		Campground	\$ 4,000.00	2,625.00	0.00
2785-0410		Library	\$ 750.00	788.00	310.00

		2018 Budget	2017 Budget	2017 Actual	Notes
2790-0410	FL Museum	\$ 750.00	735.00	310.00	
2700-0420	Telephone Admin	\$ 3,750.00	0.00	3,622.00	
2710-0420	Arena	\$ 1,000.00	704.00	2,281.00	
2730-0420	ADC	\$ 550.00	550.00	668.00	
2760-0420	Parks Shop	\$ 525.00	550.00	535.00	
2772-0420	Tot Lot	\$ 300.00	273.00	242.00	
2783-0420	Campground	\$ 800.00	798.00	984.00	
2785-0420	Library	\$ 700.00	709.00	646.00	
2790-0420	FL Museum	\$ 1,400.00	1,418.00	1,687.00	
Subtotal Utilities		166,875.00	172,349.00	142,291.00	

Maintenance, Materials & Supplies

2700-0200	Admin Office Supplies	\$ 2,800.00	9,975.00	3,559.00	
2700-0230	Admin Equip. Maint.	\$ 4,200.00	1,995.00	1,634.00	
2710-0200	Arena	\$ 650.00	735.00	752.00	
2715-0200		\$ -	0.00	0.00	
2730-0200	ADC	\$ 350.00	273.00	185.00	
2760-0200	Parks Shop	\$ 475.00	499.00	459.00	
2772-0200	Tot Lot Supplies	\$ 100.00	105.00	0.00	
2783-0200	Campground	\$ 1,450.00	1,155.00	2,159.00	
2785-0200		\$ -	0.00	0.00	
2785-0520		\$ -	420.00	19.00	
2785-0660	Library programs	\$ 500.00	0.00	0.00	
2790-0200	FL Museum Office Supplies	\$ 1,150.00	604.00	739.00	
2790-0205	FL Displays etc	\$ 600.00	588.00	897.00	
2790-0230	FL Office Equip Maint.	\$ 300.00	315.00	1.00	
2790-0300	FL Activities	\$ 600.00	315.00	277.00	
2710-0500	Janitorial Supplies Arena	\$ 3,800.00	3,990.00	3,807.00	
2715-0500		\$ -	0.00		
2720-0500	Flats	\$ 1,100.00	1,050.00	960.00	
2730-0500	ADC	\$ 3,500.00	3,675.00	3,092.00	
2760-0500	Parks Shop	\$ 400.00	263.00	85.00	
2772-0500	Tot Lot	\$ 325.00	341.00	164.00	
2783-0500	Campground	\$ 2,000.00	1,470.00	2,291.00	
2790-0500	FL Museum	\$ 600.00	315.00	119.00	
2710-0580	Arena	\$ 3,550.00	3,150.00	3,642.00	
2710-0710	Arena Zamboni	\$ 3,800.00	3,675.00	3,904.00	
2761-0901	2008 Sierra - 1 Ton	\$ 1,000.00	1,050.00	1,733.00	
2761-0902	2013 Ford F150	\$ 2,100.00	1,365.00	512.00	
2761-0903	2002 Sierra 1/2 Ton	\$ 750.00	525.00	0.00	
2761-0904	2017 Dodge 3/4 Ton	\$ 500.00	1,260.00	148.00	
2761-0905	2004 Kubota mower	\$ 500.00	525.00	714.00	
2761-0906	2016 Kioti Tractor	\$ 875.00	105.00	5,752.00	
2761-0907	2008 GMC 1/2 Ton	\$ 500.00	525.00	862.00	
2761-0908	Miscellaneous equipment	\$ 2,225.00	3,332.00	4,466.00	
2761-0909	Mowers / Weed eaters / saws, etc	\$ 3,150.00	2,389.00	997.00	
2761-0910	2005 Kubota M105	\$ 750.00	1,050.00	5,722.00	
2761-0911	2018 1/2 Ton	\$ 200.00	1,313.00	0.00	
2761-0912	1998 Jacobson Mower HR5111	\$ 2,575.00	1,050.00	372.00	
2761-0913	2012 John Deere 1435 Riding Mow	\$ 500.00	1,050.00	500.00	
2761-0914	2012 Smithco Truckster	\$ 300.00	263.00	409.00	
2761-0926	2002 Kubota mower	\$ 250.00	525.00	725.00	
2761-0927	John Deere Gator	\$ 500.00	1,024.00	2,643.00	
2761-0928	2015 John Deere mower	\$ 500.00	525.00	455.00	
2761-0929	2006 Husquavarna R16H	\$ 400.00	315.00	470.00	
2761-0930	2013 Jacobson riding mower	\$ 4,500.00	1,050.00	1,834.00	
2771-0710	Playgrounds Fuel/Oil	\$ 16,000.00	16,517.00	14,097.00	
2710-0520	Arena Maint. Zamboni	\$ 13,010.00	9,784.00	14,433.00	
2710-0600	Arena Maintenance	\$ 21,070.00	18,564.00	28,513.00	
2710-0650	Arena Refrigeration	\$ 5,000	6,169.00	4,653.00	
2710-0700	Arena Tools	\$ 350	315.00	0.00	
2715-0600	Curling Rink Maint.	\$ 12,900	23,798.00	832.00	
2720-0520	Flats supplies	\$ 7,775	3,596.00	2,401.00	
2720-0600	Flats Maintenance	\$ 15,000	10,017.00	24,976.00	
2720-0700	Flats - Tools	\$ 100	105.00	0.00	

		2018 Budget	2017 Budget	2017 Actual	Notes
2730-0520	ADC Supplies	\$ 2,300	1,260.00	7,828.00	
2730-0600	ADC Maint	\$ 14,230	19,478.00	10,697.00	
2760-0520	Parks Shop Supplies	\$ 3,750	4,405.00	3,133.00	
2760-0600	Parks Shop Maint.	\$ 2,550	5,245.00	2,169.00	
2760-0700	Parks Shop Tools	\$ 1,400	420.00	509.00	
2771-0600	Playgrounds Maint.	\$ 15,350	19,660.00	19,225.00	
2771-0700	Playgrounds Tools	\$ 150	158.00	86.00	
2772-0520	Tot Lot Supplies	\$ 1,450	1,586.00	1,049.00	
2772-0600	Tot Lot Maint.	\$ 2,000	1,800.00	1,073.00	
2783-0520	Campground Supplies	\$ 18,800	6,085.00	3,541.00	
2783-0600	Campground Maint.	\$ 20,570	22,638.00	15,861.00	
2783-0700	Campground Tools	\$ 300	105.00	0.00	
2785-0520	Library supplies	\$ 550	420.00		
2785-0600	Library Maintenance	\$ 1,625	8,846.00	952.00	
2790-0520	FL Museum Supplies	\$ 1,900	1,155.00	725.00	
2790-0600	FL Museum Maint.	\$ 22,300	1,470.00	34,860.00	
Subtotal Maintenance, Materials and Supplies		\$ 254,755	\$ 237,745	\$ 248,672	
2700-0360	Admin - Grants (River Valley)	\$ 18,200.00	0.00		
2750-0310	Community Grant Program - SK Loto Funds	\$ 41,800.00	44,000.00	43,758.00	
2751-0520	Communities in Bloom	\$ 2,000.00	3,675.00	5,200.00	
2751-0525	Cultural programs	\$ -	0.00	0.00	
2751-0550	Rec Programs - other	\$ 3,300.00	4,935.00	2,867.00	
2751-0900	Parade	\$ 8,000.00	8,348.00	7,502.00	
2771-0720	Playgrounds - Seed	\$ 300.00	420.00	417.00	
2771-0730	Playgrounds - Fertilizer	\$ 1,100.00	1,113.00	1,069.00	
2771-0740	Playgrounds - Chemicals	\$ 6,475.00	3,893.00	1,899.00	
2772-0740	Tot Lot - chemicals	\$ 3,750.00	3,146.00	2,767.00	
2797-0100	ST Vital Church	\$ 35,000.00	998.00	432.00	Demolition cost
2797-0150	Old BPS Bldg	\$ 2,750.00	2,888.00	1,704.00	
2797-0500	Government House	\$ 100.00	210.00	0.00	
2798-0100	Gardiner Church	\$ 300.00	525.00	0.00	
2798-0105	Dominion Land Titles	\$ 17,000.00	803.00	378.00	Grounds, flooring, windows
Sub Total		\$ 140,075.00			
Total Recreation and Cultural Expenditures		1,388,255.00	1,184,814.00	1,232,043.00	

2018 Budget 2017 Budget 2017 Actual

Notes

Utilities

6250-0010	Wages & benefits - Sewer	\$ 248,244.00	256,379.00	124,085.00
6250-0020	Wages & benefits - Water	\$ 242,793.00	237,477.00	222,741.00
Subtotal Wages and Benefits		491,037.00	493,856.00	346,826.00

Professional/Contract Services

6250-0395	Engineering Services	\$ -	10,000.00	
6250-0300	Travel, Meals, Workshops	\$ 10,692.00	11,566.00	4,698.00
6250-0270	Insurance (General & Bond)	\$ 7,529.00	9,931.00	8,045.00
6250-0665	Sewer Line maintenance	\$ 15,900.00	15,435.00	14,625.00
6250-0695	Water Line maintenance	\$ 100,800.00	62,893.00	41,117.00
6250-0902	2008 GMC Sierra	\$ -	1,622.00	239.00
6250-0903	2006 GMC Sierra	\$ -	1,261.00	186.00
6250-0904	2002 GMC Sierra	\$ 5,040.00	45.00	0.00
6250-0905	2013 Chev Silverado	\$ 1,922.00	1,715.00	194.00
6250-0906	2006 Dodge Ram 2500	\$ 2,289.00		1,051.00
6250-0930	Various portable units	\$ 12,043.00	17,472.00	9,436.00
	Laboratory Testing	\$ 1.00		
6800-1000	Other: Suspense	\$ 1.00		-177.00
Subtotal Professional/Contract Services		156,217.00	131,940.00	79,414.00

Utilities

6300-0405	Heat	Water Plant	\$ 12,427.00	19,267.00	11,302.00
6400-0405		Wells	\$ 444.00	1,191.00	478.00
6500-0405		Sewer Lifts	\$ 2,241.00	2,012.00	1,736.00
6600-0405		Lagoons	\$ 1,575.00	1,241.00	1,314.00
6700-0405		West Park	\$ 1,052.00	1,265.00	466.00
6300-0400	Power	Water Plant	\$ 44,000.00	35,700.00	46,762.00
6400-0400		Wells	\$ 36,000.00	30,328.00	38,205.00
6500-0400		Sewer Lifts	\$ 8,000.00	9,876.00	6,322.00
6600-0400		Lagoons	\$ 30,987.00	33,302.00	35,975.00
6700-0400		West Park	\$ 9,062.00	10,292.00	9,580.00
6300-0410	Water	Water Plant	\$ 2,682.00		
6300-0420	Telephone	Water Plant	\$ 4,351.00	4,328.00	4,627.00
6500-0420		Sewer Lifts	\$ 309.00	1,323.00	1,391.00
6700-0420		West Park	\$ 567.00	882.00	874.00
Subtotal Utilities			153,697.00	151,007.00	159,032.00

Maintenance, Materials and Supplies

6250-0200	Testing supplies	\$ 21,315.00	16,118.00	13,335.00
6300-0200	Office supplies	\$ 4,740.00	5,012.00	3,882.00
6250-0770	Water parts and remotes	\$ 112,225.00	171,718.00	142,247.00
6250-9900	Hydrant Maint	\$ 10,000.00	6,195.00	8,634.00
6300-0500	Water Plant supplies	\$ 841.00	1,533.00	473.00
6300-0600	Water Plant Maint.	\$ 61,000.00	40,531.00	53,582.00
6400-0600	Wells Maint.	\$ 15,964.00	15,859.00	1,497.00
6500-0600	Sewer Lift Maint.	\$ 15,081.00	8,366.00	4,764.00
6600-0600	Lagoons Maint.	\$ 15,515.00	14,599.00	9,132.00
6700-0600	West Park Maint.	\$ 5,759.00	2,583.00	803.00
6300-0740	Water Plant Chemicals	\$ 39,426.00	59,558.00	70,272.00
6600-0740	Lagoons Chemicals	\$ 1,312.00	1,680.00	0.00
6250-0710	Fuel & Oil	\$ 12,600.00	11,480.00	8,195.00
Subtotal Maintenance, Materials and Supplies		315,778.00	355,232.00	316,816.00

6800-0850	Other (Specify)	Connections	\$ 10,000.00	40,000.00	8,500.00
6250-0250		Toilet rebate	\$ -	0.00	
Sub Tot			10,000.00	40,000.00	8,500.00
Total Utilities Expenditures		1,126,729.00	1,172,035.00	1,210,588.00	

TOTAL TOWN OPERATING EXPENDITURES

5,778,812.20	5,499,882.00	
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TOTAL TOWN OPERATING SURPLUS

1,658,780.88	1,318,842.00	
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(Revenues Minus Cash Expenditures)

Five Year Capital Plan - General

denotes saving for future spend

Name of project / purchase	Division	Fund source	External Funding	Prior Funded reserve	Unfunded	2018	2019	2020	2021	2022	Priority
Town Hall Renovations - Exterior Brick work	General Government	Reserve		20,000		20,000	-	-	-	-	23
Town Hall - IT Hardware	General Government	Surplus	-		-	6,000	-	-	-	-	25
Town Hall - Website Development	General Government	Surplus				15,000					21
Town Hall - Opera House Consulting	General Government	Reserve		200,000		200,000					24
Town Hall - SASK Hospital Grant (one time)	General Government	Reserve		115,000		115,000					Council
SUV 4x4 (replace 2002 Fire Van)	Fire & Protective	Surplus	-	-	-	60,000	-	-	-	-	9
New Ladder Truck	Fire & Protective	TBD	-	-	300,000	-	-	-	-	300,000	N/A
New Rescue vehicle	Fire & Protective	TBD	-	-	200,000	-	-	-	-	200,000	8
New Fire Hall Building	Fire & Protective	TBD	4,000,000		2,000,000					6,000,000	15
Bylaw Vehicle Replacement	Fire & Protective	Surplus						55,000		-	9
North Sask Bridge (Visual, Detailed, Load Inspection)	Transportation	Reserve	-	50,000	-	50,000	-	-	-	-	35
North Sask Bridge upgrades	Transportation	TBD			500,000		500,000				N/A
North Sask Bridge upgrades cont'd	Transportation	TBD			500,000			500,000			N/A
Street Rehab - 2nd Ave (31-33th St.) - Road/Curb/Gutter	Transportation	Surplus	-	-	-	300,000	-	-	-	-	35
Street Rehab - TBD Road/Curb/Gutter	Transportation	Surplus					300,000				35
Street Rehab - TBD Road/Curb/Gutter	Transportation	Surplus						300,000			33
Street Rehab - TBD Road/Curb/Gutter	Transportation	Surplus							300,000		31
Street Rehab - TBD Road/Curb/Gutter	Transportation	Surplus								300,000	29
Sidewalk Replacement (22nd St to Central)	Transportation	Surplus	-	-	-	50,000			-	-	27
Sidewalk Replacement TBD	Transportation	Surplus					50,000				35
Sidewalk Replacement TBD	Transportation	Surplus						50,000			33
Sidewalk Replacement TBD	Transportation	Surplus							50,000		31
Sidewalk Replacement TBD	Transportation	Surplus								50,000	29
Storm Drain Replacment 19th St. 100 BLK	Transportation	Surplus	-	-	-	20,000		-		-	35
Swale - Riverbend and 5th	Transportation	Surplus	-	-	-	7,500		-	-	-	21
Industrial Storm Water (13th st and 5th Ave) - Design	Transportation	Surplus	-	-	-	50,000		-	-	-	35
Industrial Storm Water (13th st and 5th Ave) - Phase 1	Transportation	Surplus					321,000				35
Industrial Storm Water (13th st and 5th Ave) - Phase 2	Transportation	Surplus						430,250			35
Westpark Storm Water (design work)	Transportation	Surplus	-	-	-	35,000				-	35
Westpark Storm Water - upgrades	Transportation	Surplus	-	-	-	-	150,000				35
Replace 1 Ton Truck plus dumpbody, hoist	Transportation	Surplus	-	-	-	68,500	-			-	policy
Walking Trails (Museum to Campground)	Parks & Rec	Reserve	-	25,000	-	25,000					21
Museum Walkway	Parks & Rec	Reserve		8,000		8,000					31
Museum Irrigation Upgrades	Parks & Rec	Surplus	-	-	-	7,400		-	-	-	24
Ice Plant Replacement	Parks & Rec	Reserve	-	800,000	-	800,000	-	-	-	-	33
Arena LED lighting	Parks & Rec	Surplus						30,000			19
Arena Addition/Upgrades	Parks & Rec	Reserve/Grant	1,100,000		-	140,000	140,000	140,000	140,000	1,650,000	15
ADC Handicap Door	Parks & Rec	Reserve	-	5,000	-	5,000					28
Battleford West New Park (Turf & Irrigation)	Parks & Rec	Reserve	-	110,000	-	110,000	-	-	-	-	30
Battleford West Playground Equip	Parks & Rec	Reserve	-	105,000	-	105,000	-	-	-	-	35
Fort Battleford Room	Parks & Rec	Surplus		31,500		31,500					35
15th Street Park	Parks & Rec	Reserve		100,000			100,000				10
Kinsmen Park Playground Equip	Parks & Rec	Surplus						100,000			30
Campground Playground Equip	Parks & Rec	Surplus							100,000		35
ACT Playground equip	Parks & Rec	Surplus								125,000	33
Tot Lot Upgrades	Parks & Rec	TBD			200,000					200,000	11
Cold Storage building	Parks & Rec	Reserve				50,000	50,000	50,000	50,000	200,000	17

Five Year Capital Plan - General continued

Name of project / purchase	Division	Fund source	External Funding	Prior Funded reserve	Unfunded	2018	2019	2020	2021	2022	Priority
Walking Trail Lighting - Riverbend to 35th st.	Parks & Rec	Reserve	-	105,000	-		105,000		-	-	21
Campground Fencing	Parks & Rec	Surplus				35,500					33
P&R Facility Planning Consulting	Parks & Rec	Surplus				40,000					31
Dog Park Fencing	Parks & Rec	Surplus				5,000					9
16' Tow behind mower	Parks & Rec	Surplus				20,000					31
11' self propelled mower	Parks & Rec	Surplus				94,500					31
Cemetary Expansion Design	Parks & Rec	Reserve		22,250		22,250					35
Cemetary Expansion Work Phase 1	Parks & Rec	Surplus					100,000				35
Cemetary Expansion Work Phase 2	Parks & Rec	Surplus						50,000			30
Cemetary Expansion Work Phase 3	Parks & Rec	Surplus							50,000		25
Flats Ball Diamond Upgrades (5&7 fencing)	Parks & Rec	Surplus				18,000					32
Flats Ball Diamond Upgrades (8 shale)	Parks & Rec	Surplus				12,500					27
Flats Fencing	Parks & Rec	Surplus					5,000				32
Flats Fencing	Parks & Rec	Surplus						5,000			29
Flats Fencing	Parks & Rec	Surplus							5,000		24
Flats Fencing	Parks & Rec	Surplus								5,000	23
1/2 Ton Truck	Parks & Rec	Surplus							30,000		policy

spend	2,528,668	1,823,019	1,712,270	727,021	9,032,022
less reserves	-1,491,750	-205,000			-760,000
less unfunded	0	-500,000	-500,000		-2,700,000
less external funding					-5,100,000
net committed spend	1,036,918	1,118,019	1,212,270	727,021	472,022
surplus 2018-2022	1,129,628	1,200,000	1,200,000	1,200,000	1,200,000

Five Year Capital Plan - Utilities

Name of project / purchase	Division	Fund source	External Funding	Prior Funded reserve	Unfunded	2018	2019	2020	2021	2022	Priority
Westpark Reservoir	Utilities	Reserve		1,621,000		1,621,000	-	-	-	-	35
Emergency Power for wells 4,5,7	Utilities	Rer/Surplus	-	149,000	-	160,000	-		-	-	35
2nd Avenue Sewer line repair	Utilities	Surplus				44,000					31
1 Ton Truck	Utilities	Surplus	-	-		55,000					policy
Jetter for sewer main flushing	Utilities	Surplus	-	-		85,000					29
Water main swabbing	Utilities	Surplus	-			40,000					30
New water well	Utilities	Surplus					150,000				30
Emergency generator - WTP	Utilities	Surplus	-					150,000			19
Westpark lift station upgrades	Utilities	TBD			500,000				-	500,000	25
Bulk water facility upgrades	Utilities	Surplus	-				50,000				8
WTP - Turbine #2 replacment	Utilities	Surplus						100,000			16
Underground infrastruture - 2nd Ave	Utilities	Surplus				200,000					31
Underground infrastruture - TBD	Utilities	Surplus					200,000				30
Underground infrastruture - TBD	Utilities	Surplus						200,000			28
Underground infrastruture - TBD	Utilities	Surplus							200,000		24
Underground infrastruture - TBD	Utilities	Surplus								300,000	24
Waste Water Lagoon Upgrades - Design	Utilities	Surplus				135,000					28
Waste Water Lagoon Upgrades - Design	Utilities	Surplus					45,000				28
Waste Water Lagoon Upgrades - Const.	Utilities	Grant/Res.	1,963,000	1,012,000			2,975,000				28

spend	\$	2,340,000	\$	3,420,000	\$	450,000	\$	200,000	\$	800,000
less reserves	\$	(1,770,000)	\$	(1,012,000)					\$	-
less unfunded									\$	(500,000)
less external funding						\$	(1,963,000)		\$	-
net committed spend	\$	570,000	\$	445,000	\$	450,000	\$	200,000	\$	300,000
surplus 2018-2022	\$	529,153	\$	500,000	\$	500,000	\$	500,000	\$	500,000

2018

	PROPERTY CLASS					% of Total Town Taxes
	Agriculture	Residential	Residential Multi-Unit	Commercial & Industrial	Total	
Total Town Taxable Assessment	\$ 1,445,555	\$ 306,443,040	\$ 24,473,280	\$ 41,166,900	\$ 373,528,775	
Total Tax collected from Mill Rate	\$ 4,626	\$ 980,618	\$ 78,314	\$ 131,734	\$ 1,195,292	40.39%
Total Base Tax collected	\$ 13,325	\$ 1,485,445	\$ 100,695	\$ 164,690	\$ 1,764,155	59.61%
Total Municipal Tax collected	\$ 17,951	\$ 2,466,063	\$ 179,009	\$ 296,424	\$ 2,959,447	100.00%

MILL RATES:	MILLS		\$ 81,447	Dollar Increase vs 2017
Average Municipal*	7.9229	Mill Rate without base taxes	3.00%	% increase vs 2017
Uniform Municipal Mill Rate	3.2000	Mill rate with base taxes		(on average assessment (all classes))

Tax Impact Residential

Year 2018

Current Tax Policy

	Rate Payer	member of Council	member of Council	member of Council	Rate Payer	Rate Payer
Actual Taxable Assessment Samples	\$ 128,000	\$ 162,320	\$ 186,560	\$ 245,600	\$ 442,320	\$ 514,160

2017 Taxes

Land Base Tax	325	\$ 325	\$ 325	\$ 325	\$ 325	\$ 325
Improvement Base Tax	640	\$ 640	\$ 640	\$ 640	\$ 640	\$ 640
Municipal Levy (mill rate based)	378	\$ 479	\$ 550	\$ 724	\$ 1,305	\$ 1,517
Total	1343	\$ 1,444	\$ 1,515	\$ 1,689	\$ 2,270	\$ 2,482

2018 - 3% increase impact

Land Base Tax	325	\$ 325	\$ 325	\$ 325	\$ 325	\$ 325
Improvement Base Tax	640	\$ 640	\$ 640	\$ 640	\$ 640	\$ 640
Municipal Levy (mill rate based)	\$ 410	\$ 519	\$ 597	\$ 786	\$ 1,415	\$ 1,645
Total	1374.6	\$ 1,484	\$ 1,562	\$ 1,751	\$ 2,380	\$ 2,610

Dollar Increase	\$ 32	\$ 40	\$ 47	\$ 62	\$ 110	\$ 128
% increase	2.35%	2.80%	3.10%	3.67%	4.86%	5.17%
Average 3%						