

ANNUAL WATERWORKS INFORMATION

Year: 2024

Name of Municipality: Town of Battleford

Date: January 15, 2025

WATERWORKS RATE POLICY

1. The water charges levied are set out in Schedule A. All accounts, regardless of whether on or off (voluntarily or via forced cut off for nonpayment) and regardless of consumption, shall pay the minimum quarterly water charge of \$84, as well as the quarterly infrastructure fee depending on meter size as outlined in Schedule B.

Accounts that request a voluntary, temporary disconnect/reconnect will be subject to a \$100 disconnect/reconnect fee. Non-voluntary disconnection will be subject to a \$150 reconnection fee before water services again become available.

2. The sewer charges levied are set out in Schedule C. All accounts, regardless of whether on or off (voluntarily or via forced cut off for nonpayment) and regardless of water consumption, shall pay the minimum quarterly sewer charge of \$51.

There shall be no adjustments due to leaking taps, toilets, underground sprinklers, or any other plumbing issues of the building. Winter Water Runs and any other condition as assigned by the Town of Battleford are exempt from surplus charges.

3. All persons desiring to be supplied with water/sewer service from the Town of Battleford shall make application at the Town office and follow all prescribed administrative procedures. Each tenant application shall be accompanied by the payment of a deposit in the amount of \$200.

Tenant deposits are transferable if a tenant establishes a new account within the Town. Property owners are exempt from the requirement of a deposit.

4. Billing for water/sewer services shall be billed in arrears and covering three previous consecutive months. All billings rendered shall have a minimum thirty (30) days in which to pay.

If an account is not paid by the due date, a reminder letter is sent with a fourteen (14) day notice that service will be disconnected if not paid in full. If service is disconnected due to nonpayment, service shall not be restored until all arrears are paid in full including a reconnect fee of \$150 if reconnected during Town working hours and \$250 if reconnected outside of Town working hours.

SCHEDULE A

QUARTERLY WATER RATES

First 0 to 30m³ – \$84.00

Next 31m³ to 100m³ – \$1.2/m³

Next 101 m³ and over – \$1.3/m³

SCHEDULE B

QUARTERLY INFRASTRUCTURE FEE (Based on meter size)

Under 1" – \$56.00

1" to 1.5" – \$71.00

2" and Larger – \$91.00

SCHEDULE C

QUARTERLY SEWER RATES

First 0 to 30m³ – \$51.00

Next 31 m³ to 100m³ – \$0.4/m³

Next 101m³ and over – \$0.55/m³

SCHEDULE D

BULK WATER RATES

Per 4.55m³ – \$19.00

WATERWORKS CAPITAL INVESTMENT STRATEGY

To cover the costs of future waterworks infrastructure maintenance and replacements, Council and administration analyzed revenues and expenses of Utilities and did not increase water rates to build the waterworks reserves in 2023.

The capital investment strategy will ensure that safe drinking water can be provided to the residents, businesses, and surrounding rural community in the present and future. A Five-Year Capital plan has been developed through our Asset Management Plan, to plan for replacement and repairs of sewer and water infrastructure.

ANNUAL WATERWORKS FINANCIAL OVERVIEW

The following is information on the waterworks, as required under The Municipalities Regulations:
2023 Waterworks Overview:

Total waterworks revenues: \$2,048,506.28

Total waterworks expenditures: \$1,579,734.22

Comparison of waterworks revenues to expenditures plus debt payments, expressed as a ratio:
 $\$2,048,506.28 / \$1,579,734.22 = 1.30$ (2023 waterworks revenues covered 100% of the waterworks expenditures).

RESERVES

Reserves available for waterworks capital infrastructure: \$468,706

Utility Repayment to Infrastructure Borrowing: \$320,000

$\$1,579,734.22 + \$320,000 = \$1,899,734.22$

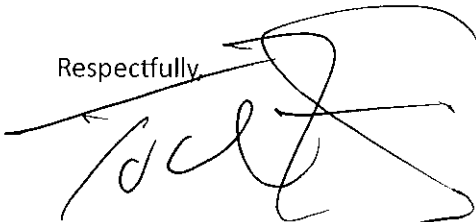
$\$2,048,506.28 / \$1,899,734.22 = 1.078$ (For 2023 waterworks revenues covered 100% of the waterworks expenditures and debt repayment).

The following additional information is available at the Municipal Office on the waterworks:

1. 2023 Audited Financial Statement
2. 2024 financial overview of the waterworks
3. Waterworks reserves
4. Most recent copy of the waterworks assessment
5. Annual compliance report for drinking water – Annual Treated Water Use Report
6. Annual Ground Water Supply Raw Water Use Data Report
7. Annual Quality Analysis Control Report
8. Annual In-House Lab Analysis Report
9. Annual Saskatchewan Research Council Lab Analysis Report
10. Annual Water Quality Compliance/Drinking Water Quality and Compliance Report
11. Wastewater Influent Comparison Report - Water Distribution Comparison Report

This information is prepared in accordance with Municipal Waterworks Reporting provisions for Municipal Revenue Sharing Grant compliance purposes.

Respectfully,



Todd Francis
Chief Administrative Officer
Town of Battleford

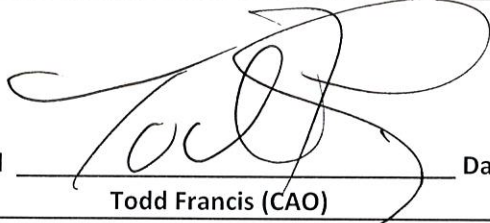
Town of Battleford

2023 Waterworks Financial Overview

Utility Revenues			
1-1-6111-0020	Connection Fees		32,210.00
1-1-6112-0000	Sale Of Water		928,843.44
1-1-6113-0000	Sewer Service Charge		449,668.24
1-1-6124-0010	Utilities-Custom Work		1,630.50
1-1-6124-0020	Utility Other Revenue		16,365.56
1-1-6124-0030	Infrastructure Fee		619,788.54
Subtotal			2,048,506.28
Utility Expenses			
1-2-6250-0010	Salaries-Sewer		344,029.87
1-2-6250-0020	Salaries - Water		142,635.93
1-2-6250-0200	Utility Office Supp/Water Test		15,591.28
1-2-6250-0270	License/Insurance/Audit		12,622.70
1-2-6250-0300	Staff Travel/Conv/Workshops		10,306.07
1-2-6250-0395	Engineering Services		0.00
1-2-6250-0665	Mtc-Sewer Lines		14,946.02
1-2-6250-0695	Mtc-Water Lines		29,646.04
1-2-6250-0710	Fuel/Oil		0.00
1-2-6250-0770	Water Parts & Remotes		18,295.14
1-2-6250-0903	2006 Gmc 4X4		1,012.88
1-2-6250-0904	2002 Gmc 1/2 Ton		885.42
1-2-6250-0905	2013 Chev 3/4 Ton		755.69
1-2-6250-0906	2017 Dodge 3/4 ton		1,199.27
1-2-6250-0930	Portable Units		10,514.73
1-2-6250-9900	Hydrants		6,402.71
1-2-6300-0200	Office Supplies-Wtp		3,033.33
1-2-6300-0400	Utilities-Electricity		54,900.97
1-2-6300-0405	Utilities - Gas		16,057.69
1-2-6300-0410	Utilities - Water		28,108.91
1-2-6300-0420	Utilites-Telephone		4,800.14
1-2-6300-0500	Supplies-Wtp		2,384.47
1-2-6300-0600	Maintenance-Wtp		21,755.14
1-2-6300-0740	Chemicals-Wtp		52,175.25
1-2-6400-0400	Utilities-Electricity		47,092.94
1-2-6400-0405	Utilities - Gas		1,146.30
1-2-6400-0600	Mtc-Wells		8,839.03
1-2-6500-0400	Utilities-Electricity		15,924.73
1-2-6500-0405	Utilities - Gas		2,116.64
1-2-6500-0420	Sewer Lifts Telephone		1,391.56
1-2-6500-0600	Mtc-Sewer Lifts		12,918.28
1-2-6600-0400	Utilities-Electricity		129,115.68
1-2-6600-0405	Utilities - Gas		0.00
1-2-6600-0600	Mtc-Sewage Lagoons		3,219.84
1-2-6600-0740	Chemicals-Sewage Lagoons		0.00
1-2-6700-0400	Utilities-Electricity		13,044.63
1-2-6700-0405	Utilities - Gas		4,129.76

Utility Expenses			
1-2-6700-0420	West Park Telephone		1,391.55
1-2-6700-0600	Mtc-West Park		3,619.53
1-2-6800-0850	Connection Costs		9,400.00
1-3-7800-0299	Ut-Amort-Bldgs/Improvements		151,798.27
1-3-7800-0399	Ut-Water-Amort-Machinery/Equip		42,591.03
1-3-7800-0499	Ut-Water-Amort-Vehicles		8,654.38
1-3-7800-0699	Ut-Water-Amort-Infrastructure		91,582.42
1-3-7810-0299	Ut-Sewer-Amort-Bldgs/Improv		21,491.14
1-3-7810-0699	Ut-Sewer-Amort-Infrastructure		218,206.86
Subtotal			1,579,734.22

Utility Surplus			468,772.06
Operating Ratio	<u>Revenue</u>	<u>2,048,506.28</u>	1.30
	Expenditures	1,579,734.22	

Town of Battleford  Date January 15, 2025
 Todd Francis (CAO)