

TOWN OF BATTLEFORD – MINUTES

REGULAR MEETING OF COUNCIL
TOWN HALL COUNCIL CHAMBERS
MONDAY, JANUARY 21, 2019
5:30 PM

PRESENT: Mayor Ames Leslie
Councillors Shelley Boutin-Gervais, Doug Laing, Susan McLean Tady,
Judy Pruden & Gordon Yarde

ABSENT: Councillor Kevin Russell

STAFF: John Enns-Wind – Chief Administrative Officer
David Gillan – Finance Director & Deputy CAO
Jenna Stusek – Community Planner
Jordan Schechtel – Director of Parks & Recreation
Eric Bilanski – Public Works Manager
Aubrey Whittleton – Utilities Manager
Al Manibal – Public Safety Officer

NEWS MEDIA: Access Communications, CJB/BattlefordsNow, Battlefords News Optimist

VISITORS: Chamber of Commerce Rep – None
RCMP Rep – Sgt. Jason Teniuk
Herb Sutton
Multi Government Coalition – Bonnie Evans
Fire Chief – Larry Gabruch

* A quorum being present, Deputy Mayor Laing called the meeting to order at 5:29 pm.

20/2019

(Open) REGULAR MEETING:

Boutin-Gervais/
Pruden:

THAT the Council of the Town of Battleford opens the Regular Meeting at 5:29 pm.
Carried.

21/2019

COMMITTEE OF THE WHOLE (IN CAMERA) SESSION:

Pruden/
Leslie:

THAT the Council of the Town of Battleford now moves into a private session of
Committee of the Whole (In Camera) Session with Deputy Mayor Laing assuming the
Chair at 5:30 pm. Carried.

* Councillor Yarde arrived at the meeting at 5:54 pm.

- The Committee met under Section 120 of the Municipalities Act.

22/2019

Pruden/
Boutin-Gervais:

THAT the Council of the Town of Battleford now moves out of the Committee of the
Whole (In Camera) Session at 7:01 pm. Carried.

23/2019

REGULAR MEETING (continuation):

Yarde/

McLean Tady:

THAT the Council of the Town of Battleford now reconvenes the Regular Meeting at 7:08 pm.

Carried.

DELEGATION: (Fire Department Annual Report 2018):

* Fire Chief Larry Gabruch attended the meeting to present the 2018 Annual Fire Report and answer questions. Mayor Leslie thanked Fire Chief Gabruch for attending the meeting.

DELEGATION: (RCMP Quarterly Report (Oct-Dec 2018):

* Sergeant Jason Teniuk of the Battlefords RCMP Detachment attending the meeting to present the RCMP Quarterly Report (Oct-Dec 2018) and answer questions. Mayor Leslie thanked Sergeant Teniuk for attending the meeting.

PUBLIC HEARINGS:

- 1) OCP Bylaw Amendment (Map) (Pt. P/R & M to M) (Loraas Subdivision)
- 2) Zoning Bylaw Amendment (Map) (Pt. FUD & M to M) (Loraas Subdivision)

1) OCP Bylaw Amendment (Map) (Pt. P/R & M to M) (Loraas Subdivision):

The Public Hearing was opened at 7:38 pm.

The Public Hearing was held regarding the amendments to the Official Community Planning (OCP) Bylaw Future Land Use Concept Map; re-designate Block 111, Plan 00B14152 from partial Parks & Recreation and M-Industrial to M-Industrial to facilitate industrial development.

There were no written submissions received and no one was present to speak on the matter in person.

In view of no submissions received; the Public Hearing is now closed at 7:38 pm.

2) Zoning Bylaw Amendment (Map) (Pt. FUD & M to M) (Loraas Subdivision):

The Public Hearing was opened at 7:38 pm.

The Public Hearing was held regarding the amendments to the Zoning Bylaw District Map; re-zoning Block 111, Plan 00B14152 from partial Future Urban Development (FUD) and M-Industrial to M-Industrial to facilitate industrial development.

There were no written submissions received and no one was present to speak on the matter in person.

In view of no submissions received; the Public Hearing is now closed at 7:38 pm.

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24/2019

AGENDA APPROVAL:

McLean Tady/
Boutin-Gervais:

THAT the Council of the Town of Battleford approves the Agenda for the January 21, 2019 Meeting as circulated. Carried.

25/2019

MINUTES:

Yarde/
Laing:

THAT the Council of the Town of Battleford approves the Minutes of the Regular Meeting of January 7, 2019 as circulated. Carried.

26/2019

COMMITTEE REPORT:

Boutin-Gervais/
Pruden:

THAT the Council of the Town of Battleford receives and files the following Committee Report:

1) Battleford & District Museum & Heritage Board Minutes – Oct. 3, 2018 Carried.

27/2019

ADMINISTRATIVE REPORTS:

Laing/
McLean Tady:

THAT the Council of the Town of Battleford receives and files the following Administrative Reports:

1) Strategy Plan Report: None

2) HR Report

3) PSO Monthly Report: None

4) Waterworks QAQC Report/Policy 2019

5) Waterworks Emergency Plan 2019

6) Fire Dept Training Monthly Report: Dec 2018

7) Building Permit Monthly Report: Dec 2018

7.1 Building Permit Statistics 1997-2018

7.2 Building Permit Statistics 2018-2008

Carried.

28/2019

WATERWORKS QAQC POLICY UTILITY DEPT. 2019:

Boutin-Gervais/
Yarde:

THAT the Council of the Town of Battleford approves the 2019 Waterworks Quality Assurance Quality Control policy to ensure that the Town provides safe and good quality drinking water for the continued growth and sustainability of Battleford as attached to and forming a part of these minutes. Carried.

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29/2019

WATERWORKS EMERGENCY PLAN UTILITY DEPT. 2019:

McLean Tady/

Laing:

THAT the Council of the Town of Battleford approves the 2019 Water Works Emergency Plan to ensure, as reasonable as possible, the protection of life, property and environment of the Town in the event of a failure at the Water Treatment Plant or the distribution system as attached to and forming a part of these Minutes. Carried.

30/2019

CORRESPONDENCE:

Laing/

Pruden:

THAT the Council of the Town of Battleford receives and files the following Correspondence.

- 1) Battlefords Kiwanis Music Festival: 2019 Scholarship
- 2) Investors Group: Michael George
- 3) Battlefords Family Health Centre: Community Garden 2019
- 4) SAMA: 2019 AGM Notice of Meeting

Carried.

31/2019

BATTLEFORDS KIWANIS MUSIC FESTIVAL: 2019 SCHOLARSHIP:

McLean Tady/

Boutin-Gervais:

THAT the Council of the Town of Battleford approves a **\$50.00** scholarship for the 2019 Battlefords Kiwanis Music Festival for the Discipline of National Anthem in Piano category or where needed; if no entries in this category. Carried.

32/2019

BATTLEFORDS FAMILY HEALTH CENTRE: COMMUNITY GARDEN 2019:

Boutin-Gervais/

Yarde:

THAT the Council of the Town of Battleford approved the request of the Battlefords Family Health Centre to use the garden plot space in the Eiling Kramer Campground and provide the same support services for the 2019 growing season. Carried.

33/2019

ECONOMIC DEVELOPMENT: KANAWEYIMIK CFS:

Laing/

Boutin-Gervais:

THAT the Council of the Town of Battleford advises Kanaweyimik CFS that their request for a tax abatement as per Section 411 of the Municipalities Act is not applicable and therefore is denied. However, Council, through Section 295 of the Municipalities Act, will consider a tax exemption for Kanaweyimik as part of a downtown revitalization policy incentive program per Section 295 of *The Municipalities Act*;

Further, regarding Kanaweyimik's current property taxes; Council advises that until the new policy has been adopted, there is no requirement to pay the taxes and no penalties will be applied to the unpaid taxes; as per the Administrative Report dated January 18, 2019, prepared by John Enns-Wind, CAO, as attached to and forming a part of these Minutes. Carried.

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34/2019

ECONOMIC DEVELOPMENT: DISCOVERY CO-OP:

Laing/

McLean Tady:

THAT the Council of the Town of Battleford approves the abatement of municipal portion of the property tax for Discovery Co-op at 91-22nd Street West for two years; as per the Administrative Report dated January 18, 2019, prepared by John Enns-Wind, CAO, as attached to and forming a part of these Minutes. Carried.

Carried.

35/2019

ECONOMIC DEVELOPMENT: BATTLEFORD WEST PROPERTIES LTD:

McLean Tady/

Yarde:

THAT the Council of the Town of Battleford approve Battleford West Properties Ltd., request to discount the offsite levies in the Country Estates subdivision as follows: Sold lots 1-15 at \$3,000; sold lots 16-25 at \$4,000 and the remaining sold lots at the full price of \$5,000 per the Administrative Report dated January 18, 2019, prepared by John Enns-Wind, CAO, as attached to and forming a part of these Minutes. Defeated.

Defeated.

36/2019

BUDGETS: 2019 TOWN GENERAL OPERATING, UTILITIES AND CAPITAL:

McLean Tady/

Pruden:

THAT the Council of the Town of Battleford approves the proposed 2019 general operating and capital budget with the following amendments:

1) The lagoon shall be upgraded over three (3) years with \$1.8 million allocated in 2019. The type of technology to be used is still to be determined.

2) A decision regarding capital works in the Industrial Park at 13th Street and 5th Avenue Industrial is reserved pending further information including potential alternatives.

Carried.

37/2019

BUDGET: UTILITY RATE INCREASE:

McLean Tady/

Yarde:

THAT the Council of the Town of Battleford approves the 2019 Utility rates as proposed by Administration with an estimated revenue increase of \$116,000 pending the Saskatchewan Municipal Board approval. Carried.

Carried.

38/2019

**BYLAW No. 17-2018 – OFFICIAL COMMUNITY PLANNING (OCP) BYLAW AMENDMENT
(Concept Map – Pt. P/R & M to M – Loraas Subdivision):**

Laing/

McLean Tady:

THAT Bylaw No. 17-2018 be read a second time by the Council of the Town of Battleford.

Carried.

39/2019

Boutin-Gervais/

Pruden:

THAT Bylaw No. 17-2018, as attached to and forming a part of these Minutes, be read a third time and adopted by the Council of the Town of Battleford. Carried.

Carried.

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40/2019 **BYLAW No. 18-2018 - ZONING BYLAW AMENDMENT
(District Map – Pt. FUD & M to M – Loraas Subdivision):**
Laing/
McLean Tady:
THAT Bylaw No. 18-2018 be read a second time by the Council of the Town of Battleford. Carried.

41/2019 Yarde/
Boutin-Gervais:
THAT Bylaw No. 18-2018, as attached to and forming a part of these Minutes, be read a third time and adopted by the Council of the Town of Battleford. Carried.

FINANCES:

42/2019 **1) Account Payments:**
Boutin-Gervais/
Laing:
THAT the list of Accounts in the amount of **\$358,991.22** be approved for payment by the Council of the Town of Battleford:

Jan. 21, 2019		
Accounts Payables	# 3551- 3583	\$ 96,026.88
EFT Payments		\$129,389.60

(signed & sent between council meetings)		
Accounts Payables	# 3546 0 3550	\$ 57,243.21
EFT Payment		\$ 13,457.55

Payroll	PP # 2-2019	\$ 62,873.98
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Carried.

43/2019 **2) Bank Reconciliation: Dec 2018:**
McLean Tady/
Yarde:
THAT the Council of the Town of Battleford accepts the Bank Reconciliation Statements for the month of December 2018; as prepared by Finance Supervisor Gail Adams; as attached to and forming a part of these Minutes. Carried.

*** Council recesses the Regular Meeting from 9:17 pm to 9:31 pm to allow the Mayor to speak to the News Media.**

44/2019 **ADJOURN (Regular Meeting):**
Laing:
THAT the Council of the Town of Battleford adjourns the Regular Meeting at 9:17 pm. Carried.

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45/2019

COMMITTEE OF THE WHOLE (IN CAMERA) SESSION (continuation):

Yarde/

Pruden:

THAT the Council of the Town of Battleford now moves into a private session of Committee of the Whole (In Camera) Session with Deputy Mayor Laing assuming the Chair at 9:30 pm. Carried.

* The Committee met under Section 120 of the Municipalities Act.

46/2019

Pruden/

Yarde:

THAT the Council of the Town of Battleford now moves out of Committee of the Whole (In Camera) Session at 9:51 pm. Carried.

47/2019

ADJOURN:

McLean Tady:

THAT the Council of the Town of Battleford now adjourns the meeting at 9:52 pm. Carried.

MAYOR

CHIEF ADMINISTRATIVE OFFICER