

**TOWN OF BATTLEFORD – MINUTES**

**REGULAR MEETING OF COUNCIL  
TOWN HALL COUNCIL CHAMBERS  
MONDAY, JANUARY 7, 2019  
6:00 PM**

PRESENT: Mayor Ames Leslie  
Councillors Doug Laing, Judy Pruden, Kevin Russell & Gordon Yarde  
FACE TIME: Councillor Shelley Boutin-Gervais  
ABSENT: Councillor Susan McLean Tady

STAFF: John Enns-Wind – Chief Administrative Officer  
David Gillan – Finance Directory & Deputy CAO  
Jenna Stusek – Community Planner  
Jordan Schechtel – Director of Parks & Recreation  
Eric Bilanski – Public Works Manager  
Aubrey Whittleton – Utilities Manager  
Al Manibal – Public Safety Officer

NEWS MEDIA: Access Communications, CJNB/BattlefordsNow, Battlefords News Optimist

VISITORS: Chamber of Commerce Rep – None  
Herb Cox – MLA (Battlefords)  
Deb McNabb & Allysa Woodrow – Better Together Tuesdays Project

\* A quorum being present, Deputy Mayor Pruden called the meeting to order at 6:00 pm.

1/2019

**(Open) REGULAR MEETING:**

Yarde/  
Leslie:

THAT the Council of the Town of Battleford opens the Regular Meeting at 6:00 pm.

Carried.

2/2019

**COMMITTEE OF THE WHOLE (IN CAMERA) SESSION:**

Russell/  
Yarde:

THAT the Council of the Town of Battleford now moves into a private session of Committee of the Whole (In Camera) Session with Deputy Mayor Pruden assuming the Chair at 6:00 pm.

Carried.

\* Councillor Laing arrived at the meeting at 6:10 pm.

- The Committee met under Section 120 of the Municipalities Act.

\* Herb Cox, MLA (Battlefords), attended the Committee Meeting from 6:44 pm to 7:04 pm.

3/2019

Laing/  
Russell:

THAT the Council of the Town of Battleford now moves out of the Committee of the Whole (In Camera) Session at 7:04 pm.

Carried.

4/2019

**REGULAR MEETING (continuation):**

Yarde/

Russell:

THAT the Council of the Town of Battleford now reconvenes the Regular Meeting at 7:12 pm.

Carried.

\* Mayor Leslie provided a brief year in review for 2018.

**DELEGATION (Project Better Together Tuesdays):**

Deb McNabb and Allysa Woodrow of the Better Together Tuesdays project attended Council to provide a brief explanation about the project. The Better Together Project is a youth-driven initiative that connects the intergenerational gap between kids/teens to the older generation and the benefits of creating mutual understanding, improve feelings of well-being, decreases loneliness, creates satisfaction from sharing knowledge and experience and enhances the social cohesion. In 2018, there were 8 suicidal deaths; of that 5 were under the age of 22 years; and 3 were over the age of 55 years.

Each Tuesday from January 8 to February 26, 2019 inclusive the project teens participating from all the Battlefords High Schools will wear their promotional t-shirts logos, find others wearing matching t-shirt logos, attend events together and get to know their neighbors of all ages.

Mayor Leslie thanked Deb McNabb and Allysa Woodrow for attending the meeting.

5/2019

**AGENDA APPROVAL:**

Boutin-Gervais/

Russell:

THAT the Council of the Town of Battleford approves the Agenda for the January 7, 2019 Meeting as circulated.

Carried.

6/2019

**BONDS – POLICIES OF GUARANTEE:**

Laing/

Yarde:

That the Council of the Town of Battleford as per Section 113(3) of The Municipalities Act; acknowledges receipt and acceptance of the Bonds – Policies of Guarantee as presented by CAO, John Enns-Wind.

Carried.

7/2019

**MINUTES:**

Russell/

Boutin-Gervais:

THAT the Council of the Town of Battleford approves the Minutes of the Regular Meeting of December 17, 2018 as circulated.

Carried.

8/2019

**ADMINISTRATIVE REPORTS:**

Russell/

Boutin-Gervais:

THAT the Council of the Town of Battleford receives and files the following Administrative Reports:

1) HR Report

2) Budget Report (verbal)

Carried.

\* CAO John Enns-Wind left the meeting at 7:51 pm and return at 7:54 pm (during the verbal budget report).

9/2019

**BUDGET REPORT:**

Russell/

Laing:

THAT the Council of the Town of Battleford accepts the verbal Budget Report as presented by David Gillan, Finance Director and Deputy CAO. Carried.

10/2019

**CORRESPONDENCE:**

Laing/

Yarde:

THAT the Council of the Town of Battleford receives and files the following Correspondence.

- 1) Proclamation: Project Better Together Tuesdays
- 2) Government of Saskatchewan Labour Relations: Harassment Policy
- 3) SUMA: Membership Information

Carried.

11/2019

**PROCLAMATION (Project Better Together Tuesdays):**

Pruden/

Russell:

THAT the Council of the Town of Battleford declares Tuesdays from January 8 to February 26, 2019 inclusive as ***“Better Together Tuesdays”*** in the Town of Battleford; with all advertising costs to be incurred by the organization.

The Better Together Project is a youth-driven initiative that connects the intergenerational gap between kids/teens to the older generation and the benefits of creating mutual understanding, improve feelings of well-being, decreases loneliness, creates satisfaction from sharing knowledge and experience and enhances the social cohesion.

Carried.

12/2019

**COUNCIL REMUNERATION:**

Russell/

Yarde:

THAT the Council of the Town of Battleford raise their remuneration to offset the loss of tax exemption; further that the following table be adopted as their compensation until the end of their term in 2020:

Item	Remuneration
Mayor	\$1,995.00/month
Council	\$810.00/month
Per Diems	\$228/ full day, \$114/ per half day (per SUMA)
Travel Mileage	\$0.4535 (per SK PSC)
Meal Per Diem Saskatchewan	\$41 – Breakfast \$8, Lunch \$14, Supper \$19
Meal Per Diem Out of Province	\$51 – Breakfast \$11, Lunch \$16, Supper \$24
Incidentals	\$17/day

As per the Administrative Report dated November 23, 2018, prepared by CAO John Enns-Wind, as attached to and forming a part of these Minutes. Carried.

13/2019

**DEPUTY MAYOR SCHEDULE 2019:**

Russell/

Yarde:

THAT the Council of the Town of Battleford approves the Deputy Mayor Schedule for 2019 as follows:

**2019 - Deputy Mayor Schedule**

January	&	February	Councillor Doug Laing
March	&	April	Councillor Shelley Boutin-Gervais
May	&	June	Councillor Susan McLean Tady
July	&	August	Councillor Judy Pruden
September	&	October	Councillor Kevin Russell
November	&	December	Councillor Gordon Yarde

Carried.

14/2019

**SUMAssure APPOINTMENT 2019:**

Laing/

Yarde:

THAT the Council of the Town of Battleford appoints CAO John Enns-Wind to be the Town's SUMAssure Representative for 2019.

Carried.

15/2019

**BATTLEFORD WEST STREET NAME CHANGE (Country Estates Subdivision: Sunset Boulevard):**

Laing/

Boutin-Gervais:

THAT the Council of the Town of Battleford approves the request to amend the street name of Northcote Drive to Sunset Boulevard in the Country Estates Subdivision with all costs to be incurred by Dean Kupchanko, Battleford West Properties Developer; as per the Administrative Report dated January 2, 2019, prepared by Community Planner, Jenna Stusek, as attached to and forming a part of these Minutes.

Carried.

16/2019

**SUBDIVISION APPLICATION (Loraas Solid Waste Transfer Station; Block 111, Plan 00B14152):**

Laing/

Russell:

THAT the Council of the Town of Battleford approves the proposed subdivision application for Lot 1, Block 111 for the Loraas Transfer Station Lease Plan; located on Block 111, Plan 00B14152. File # T0997-18S:

- 1) There are no land uses in the vicinity that would be incompatible with the intended use of the proposed sites or any site conditions that would make the land unsuitable for the intended use.
- 2) Council will amend the Official Community Plan and Zoning Bylaw Maps from partially M-Industrial District and partially FUD-Future Urban Development District to M-Industrial to allow for this subdivision; therefore, the proposed application will comply with the Town's Zoning Bylaw and Official Community Plan.
- 3) A development and servicing agreement will not be required.
- 4) All costs for the subdivision are to be incurred by the Town.

As per the Administrative Report dated January 2, 2019; prepared by Community Planner, Jenna Stusek, as attached to and forming a part of these minutes. Carried.

17/2019

**BYLAW No. 1-2019 – ROAD CLOSURE BYLAW (Country Estates, Lot 1, Plan 66B10745):**

Yarde/

Russell:

THAT a Bylaw of the Town of Battleford to provide for the closure of a municipal road or street described as: All that portion of Service Street (St/L 1), Plan 66B10745 as said Street was shown and was vested on Plan 66B10745, Battleford West Properties, Country Estates Subdivision; being Bylaw No. 1-2019, be introduced to the meeting and read a first time by the Council of the Town of Battleford. Carried.

\* The CAO advised that the Bylaw must now be advertised.

18/2019

**FINANCES:**

**1) Accounts Payments:**

Russell/

Boutin-Gervais:

THAT the list of Accounts in the amount of **\$255,088.17** be approved for payment by the Council of the Town of Battleford:

Jan. 7, 2019

Accounts Payables	# 3513 - # 3545	\$ 34,522.47
EFT Payments		\$ 62,183.45

(signed & sent between council meetings)

Accounts Payables	# 3509 - # 3512	\$ 8,051.49
EFT Payment		nil

Payroll	PP # 26-2018	\$ 88,299.49
	PP # 1-2019	\$ 62,031.27

 Carried.

**Council recesses the Regular Meeting from 9:02 pm to allow the Mayor to speak to the News Media.**

19/2019

**ADJOURN:**

Pruden:

THAT the Council of the Town of Battleford now adjourns the meeting at 9:03 pm. Carried.

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MAYOR

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CHIEF ADMINISTRATIVE OFFICER