

TOWN OF BATTLEFORD – MINUTES

REGULAR MEETING OF COUNCIL TOWN HALL COUNCIL CHAMBERS MONDAY, FEBRUARY 11, 2019 6:00 PM

PRESENT: Mayor Ames Leslie
Councillors Shelley Boutin-Gervais, Doug Laing, Susan McLean Tady,
Judy Pruden, Kevin Russell & Gordon Yarde

STAFF: John Enns-Wind – Chief Administrative Officer
David Gillan – Finance Directory & Deputy CAO
Jenna Stusek – Community Planner
Jordan Schechtel – Director of Parks & Recreation
Eric Bilanski – Public Works Manager
Aubrey Whittleton – Utilities Manager
Al Manibal – Public Safety Officer

NEWS MEDIA: Access Communications, CJNB/BattlefordsNow, Battlefords News Optimist

VISITORS: Chamber of Commerce Rep – None
Doreen Wells, Bill Wells & Debbie Rafuse – Creative Interiors The Designer Gals

* A quorum being present, Deputy Mayor Laing called the meeting to order at 6:00 pm.

48/2019

(Open) REGULAR MEETING:

Russell/
Pruden:

THAT the Council of the Town of Battleford opens the Regular Meeting at 6:01 pm.

Carried.

49/2019

COMMITTEE OF THE WHOLE (IN CAMERA) SESSION:

McLean Tady/
Boutin-Gervais:

THAT the Council of the Town of Battleford now moves into a private session of Committee of the Whole (In Camera) Session with Deputy Mayor Laing assuming the Chair at 6:01 pm.

Carried.

- The Committee met under Section 120 of the Municipalities Act.
- Doreen Wells & Debbie Rafuse of Creative Interiors The Designer Gals met with Council from 6:01 to 6:11 pm.

50/2019

Yarde/
McLean Tady:

THAT the Council of the Town of Battleford now moves out of the Committee of the Whole (In Camera) Session at 6:56 pm.

Carried.

51/2019

REGULAR MEETING (continuation):

McLean Tady/
Russell:

THAT the Council of the Town of Battleford now reconvenes the Regular Meeting at 7:02 pm.

Carried.

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PUBLIC HEARING:

1) Road Closure (Country Estates Subdivision Service Street) (BWPL):

The Public Hearing was opened at 7:03 pm.

The Public Hearing was held regarding the Road Closure for the Country Estates Subdivision Service Street in the Battleford West Subdivision, this street is vested in the Crown; however, Council has determined that because the street has never been constructed, it is no longer needed for the traveling public. Approval has been received from the Ministry of Highways and Infrastructure granting consent for the road closure.

There were no written submissions received and no one was present to speak on the matter in person.

In view of no submissions received; the Public Hearing is now closed at 7:03 pm.

52/2019

AGENDA APPROVAL:

Laing/

Boutin-Gervais;

THAT the Council of the Town of Battleford approves the Agenda for the February 11, 2019 Meeting as circulated. Carried.

FINANCIAL / GENERAL INTEREST:

1) Councillor Pruden - 10.1 – Committee Report – Battleford & District Museum & Heritage Board: Board Member Appointment

53/2019

MINUTES:

Boutin-Gervais/

McLean Tady:

THAT the Council of the Town of Battleford approves the Minutes of the Regular Meeting of January 21, 2019 as circulated. Carried.

54/2019

COMMITTEE REPORTS:

Russell/

Laing:

THAT the Council of the Town of Battleford receives and files the following Committee Reports:

1) Battleford & District Museum & Heritage Board: Board Member Appointment

2) Lakeland Library Region: Statistics & Budget Carried.

FRED LIGHT MUSEUM: BOARD MEMBER APPOINTMENT:

* Councillor Pruden declared her general interest in the following matter; left the Council Chambers at 7:05 pm and did not participate in the discussion or the vote.

55/2019

Laing/

Yarde:

THAT the Council of the Town of Battleford approves the request of the Battleford & District Museum & Heritage Board to appoint *Tim Pruden* as a Board Member.

Carried.

* Councillor Pruden returned to the Council Chambers at 7:06 pm.

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56/2019

ADMINISTRATIVE REPORTS:

McLean Tady/

Yarde:

THAT the Council of the Town of Battleford receives and files the following Administrative Reports:

- 1) Strategy Plan Report:
- 2) HR Report
- 3) PSO Monthly Report: Jan 2019
- 4) QAQC Reports: Dec 2018; Year-end 2018; Jan 2019
- 5) Waterworks Month End Report: Jan 2019
- 6) Fire Dept. Training Monthly Report: Jan 2019
- 7) Fire Dept. Incident Activity: Jan 2019
- 8) Building Permit Monthly Report: Jan 2019
- 9) Facility Utilization Report

Carried.

QAQC REPORTS: Dec 2018; Year-End 2018: Jan 2019:

* Councillor Doug Laing provided a verbal report on the QAQC Reports for the Utilities Department for the months of December 2018; Year-End 2018 and January 2019.

57/2019

CORRESPONDENCE:

Boutin-Gervais/

Laing:

THAT the Council of the Town of Battleford receives and files the following Correspondence.

- 1) Concern for Youth Info: Dec 2018

Carried.

58/2019

APPOINTMENTS & COMMITTEES LIST 2019:

McLean Tady/

Russell:

THAT the Council of the Town of Battleford approves the Appointments & Committees list for 2019 as attached to and forming a part of these Minutes; further that the Town advertise in October 2019 for new applications for 2020.

Carried.

59/2019

COUNTRY ESTATES DEVELOPMENT & SERVICING AGREEMENT (DSA):

Laing/

Russell:

THAT the Council of the Town of Battleford directs the Mayor and CAO to sign the Country Estates DSA; as per the Administrative Report dated February 7, 2019; prepared by John Enns-Wind, CAO; as attached to and forming a part of these Minutes. Carried.

60/2019

LAGOON UPGRADES:

Laing/

McLean Tady:

THAT the Council of the Town of Battleford approves the upgrades of the lagoon for a probable cost of \$1,800,000 plus \$130,000 for field and contingency costs; as per the Administrative Report dated February 11, 2019; prepared by John Enns-Wind, CAO, as attached to and forming a part of these Minutes. Carried.

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- 61/2019 **BYLAW No. 1-2019 – ROAD CLOSURE (Country Estates Service Street):**
Russell/
Yarde:
THAT Bylaw No. 1-2019 be read a second time by the Council of the Town of Battleford.
Carried.
- 62/2019 Laing/
McLean Tady:
THAT Bylaw No. 1-2019 as attached to and forming a part of these Minutes, be read a third time and adopted by the Council of the Town of Battleford. Carried.
- 63/2019 **BYLAW No. 2-2019 – WATER & SEWER RATES BYLAW:**
Yarde/
Russell:
THAT A BYLAW OF THE TOWN OF BATTLEFORD to provide for fixed water and sewer rates, being Bylaw No. 2-2019 be introduced to the meeting and read a first time by the Council of the Town of Battleford. Carried.
- 64/2019 Pruden/
Boutin-Gervais:
THAT Bylaw No. 2-2019 be read a second time by the Council of the Town of Battleford. Carried.
- 65/2019 Laing/
McLean Tady:
THAT Bylaw No. 2-2019 receive three readings at this meeting.
Carried Unanimously
- 66/2019 Russell/
Yarde:
THAT Bylaw No. 2-2019, as attached to and forming a part of these Minutes; be read a third time and adopted by the Council of the Town of Battleford. Carried.
- 67/2019 **BYLAW No. 3-2019 – WASTE MANAGEMENT PUBLIC UTILITY AMENDMENT:**
Laing/
McLean Tady:
THAT A BYLAW OF THE TOWN OF BATTLEFORD to amend Bylaw No. 1-2017 which provides for the collection and disposal of waste, recyclable and compost materials; being Bylaw No. 3-2019, be introduced to the meeting and read a first time by the Council of the Town of Battleford. Carried
- 68/2019 Boutin-Gervais/
Pruden:
THAT Bylaw No. 3-2019 be read a second time by the Council of the Town of Battleford. Carried.
- 69/2019 Yarde/
Laing:
THAT Bylaw No. 3-2019 receive three readings at this meeting.
Carried unanimously.
- 70/2019 Yarde/
McLean Tady:
THAT Bylaw No. 3-2019, as attached to and forming a part of these Minutes, be read a third time and adopted by the Council of the Town of Battleford. Carried.

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71/2019

FINANCES:

15.1) Accounts Payments:

Russell/

Boutin-Gervais:

THAT the list of Accounts in the amount of **\$293,880.77** be approved for payment by the Council of the Town of Battleford:

Feb. 11, 2019

Accounts Payables	# 3584 - # 3630	\$178,792.54
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EFT Payments		\$ 26,459.54
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(signed & sent between council meetings)

Accounts Payables	nil
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EFT Payment	nil
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Payroll	PP # 2 Fire/Council	\$ 17,038.57
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PP # 3 2019	\$ 71,590.12	Carried.
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OTHER BUSINESS:

1) SUMA Update

Council recesses the Regular Meeting 8:21 pm to 8:34 pm allow the Mayor to speak to the News Media.

72/2018

ADJOURN:

McLean Tady:

THAT the Council of the Town of Battleford now adjourns the meeting at 8:34 pm.

Carried.

MAYOR

CHIEF ADMINISTRATIVE OFFICER